

ANNEX

European Fund for the Integration of third-country nationals

ANNUAL PROGRAMME 2011

MEMBER STATE: HUNGARY

1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME

1.1. Selection of projects when the Responsible Authority acts as an awarding body

Under the annual programme the Responsible Authority only acts as an awarding body. All projects are selected under the same procedure, following a call for proposals.

At the beginning of October 2011 the call for proposals will be published in two daily papers and on the homepage of the Application's Observer and on the website: www.solidalapok.hu in order to ensure maximum publicity among potential beneficiaries.

In addition to the call for proposals guidelines for the call and the model grant agreement will be published on this homepage on the same day, which announces in detail general information on the Integration Fund 2011 concerning financing, the aims and objectives, the legal background, criteria for applicants and for applications, the selection procedure including the deadline for the submission of proposals etc.

The selection criteria and all the information announced in the guidelines for the call are consistent with the minimum criteria defined by the legal basis, and are non-discriminatory, provide for equal treatment and a wide selection base as the application is open for public institutions and non-governmental actors as well.

The selection criteria are the following:

- a) the reasonableness of the project given the legal background, the project environment (including existing actions funded from the general budget of from other EU funds), the situation and requirements in the Member State;
- b) the cost-effectiveness of the expenditure;
- c) the experience, expertise, financial and professional reliability and financial contribution of the organisation applying for funding and any partner organisation;
- d) the reliability of the project proposal.

Aiming at providing sufficient guarantees to ensure open competition and adequate publicity through the website, all interested parties will be invited for a meeting in the middle of October 2011, where the potential applicants will have the opportunity to receive more information on the selection and evaluation of projects, the specific conditions concerning the projects and ask questions. Besides this meeting, the potential applicants will have the

opportunity to raise questions in writing (via e-mail). All questions and answers that emerge will be uploaded to the website at the beginning of November 2011, so every potential applicant will be well and equally informed.

The deadline for the submission of proposals will be in the middle of November 2011 at least 6 weeks from the launch of the call.

On the basis of the principle of transparency the opening of the proposals is public and every applicant can be present at this event. The exact time and place of the opening is also announced in the guidelines for the call. The evaluation process will start in December 2011 and will end in all probability in January 2012. Evaluation of the proposals is carried out in two steps:

- Verification of the formal requirements and of the professional eligibility criteria
- Evaluation of the merits of the proposals

During the evaluation process all applications are placed on an equal footing and evaluated with the same criteria.

Following the approval of the proposal on the selected projects to be subsidized – expectedly in January 2012 – each applicant will be informed on the result of the selection process in writing. In parallel the award decision – including the name of applicants, the titles of projects, the scores and the amount of allowance granted – will be made available on the homepage of the Ministry of Interior.

Grant agreements will be concluded in February 2012. The project implementation period will be from 1st of March 2012 to 30th June 2013, within which the implementation of 12 months long projects will be supported.

The above-mentioned time schedule takes into account the planned time schedule for the European Refugee Fund call for proposals as there might be overlaps among the possible applicants.

1.2. Complementarity with similar actions financed by other EU instruments

The following provisions apply to all actions and projects to be funded under the Annual Programme.

Applicants have to provide a declaration on the fact that they do not receive any other financial support for the activities included in their project proposals.

Overlapping with the ERF is further excluded in the following way:

- **The call for proposals specifies the target group of the actions in line with the Basic Act and expressis verbis excludes those persons from the target group who fall under the scope of the European Refugee Fund.**
- **The Responsible Authority being the same for the ERF and the EIF, overlapping with the ERF can easily be identified and avoided at evaluation stage**
- **During the first step of the evaluation procedure compliance with the target group is verified. Those projects which do not meet this requirement can not be supported by the EIF.**

Overlapping with the **European Social Fund** (hereinafter referred to as: ESF) is further excluded in the following way:

Projects within the framework of New Hungary Development Plan (2007-2013) and its Social Renewal Operative Programme for 2009-2010 (hereinafter referred to as: SROP) financed by the ESF cover all disadvantaged groups in general. Therefore, migrant children participating in general education are eligible to participate in all ESF programmes promoting education and third-country nationals – if they fulfil the requirements – are eligible to participate in all ESF programmes promoting employment.

When it comes to education, according to point **3.4.1/B** of the SROP (Access to quality education for all) institutes of the public education, multi-functional institutes can apply for funding to ensure the high quality of the education of migrant students by actions such as:

- intercultural training of teachers,
- developing intercultural pedagogical programme
- supporting exchange of international and European best practices, procedures related to intercultural education,
- developing and introducing modules on intercultural education for the training of teachers
- developing new accredited vocational training programmes, mentor and expert training programmes
- enhancing the cooperation between reference schools.

According to point **3.3.5/B** of the SROP, NGO's can apply for funding to prevent under-achievement of migrant students by special tailored programmes for disadvantaged groups. Complementarity is ensured as the geographical territory of the provision of such programmes is limited to those places where reception centres operate.

When it comes to employment, the programmes that can be relevant are those programmes that promote the employment in Hungary, such as the promotion of alternate labour market programmes, experimental employment programs and the promotion of the employment of disabled and marginalised people. Special programmes for the third-country national target group do not exist in the field of employment in the SROP therefore the overlaps between the two Funds are excluded, and the complementarity feature of the actions financed from the Integration Fund is ensured.

In order to avoid overlapping with the SROP funded by the ESF in the field of education the calls for proposals of the EIF stress that those actions which are eligible under the SROP are not eligible under the EIF.

In the course of preparation of this annual programme the working group on integration including the Ministry of National Resources in charge of the management of the ESF was consulted to make sure that the activities were separated and to avoid overlaps between the two Funds and ensure the complementary feature of the Integration Fund. In addition to that the RA consulted separately with the responsible departments.

The responsible departments of the Responsible Authority and the Ministry of National Resources regularly exchange information on the selected projects under the EIF Action 1 and the actions 3.4.1/B and 3.3.5/B of the Social Renewal Operative Programme, to avoid any overlapping.

2. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN

When drafting the AP, experience was drawn from the AP 2007, 2008, 2009 and 2010. When comparing the number of project proposals and the final financial tables of the previous years AP's, experiences of the AP 2008 and 2009 show that applicants favour to apply for actions promoting intercultural dialogue and raising awareness of the Hungarian society while there are less project proposals which aims are to provide programmes and services directly to third-country nationals. This AP adjusts to the previous APs especially to the AP 2008 and 2009 when determining the actions to be supported, the corresponding indicators. When setting up the financial table the revised version of the Annual Programme 2009 was duly taken into account.

In consequence of the partnership consultation procedure, the RA decided not to include actions under Priority 2 and 4 in this AP. As regards Priority 2 the improvement of statistical systems significantly depends on legislative amendments. In addition to that as statistical databases are managed by public authorities a lack of willingness to apply for the EIF can be observed. The study on the improvement of the statistical databases (financed by the EIF AP 2009) recommended conducting overall surveys in every two years to which Action 3 serves as a basis. Concerning Priority 4 in course of the previous years sufficient number of projects were selected under this priority which enabled experts to gain experiences from several other EU countries.

From the indicative actions represented in the MAP, this AP does not include Action 2.2. (Developing monitoring tools and evaluation schemes) and Action 4.2. (Exchange of information about integration policies) but does include Action 1.4. (Intercultural dialogue) and Action 1.7. (Civic and cultural orientation). This explains why the financial table is different from that of the MAP's.

After having seen that those projects which aims were to promote intercultural dialogue also contains media elements and vice versa, an overall action was created for measures promoting intercultural dialogue and raising awareness (Action 2.: Promoting intercultural dialogue and/or raising awareness of the Hungarian society about migration and integration).

In addition to that for facilitating the application for calls for proposals, other structural change can be observed; the training activities of third-country nationals and other corresponding examples of key actions get under Action 1 (Promoting the education and/or training of third-country nationals).

All output and outcome objectives in the programme are indicative. They are estimations based on the feature of the possible supported actions and the experiences gained through the evaluation of the project proposals under the previous APs.

The target group of all the actions of the annual programme is exclusively third-country nationals as defined in the European Integration Fund's basic act. All operations to be funded must comply with the EIF Council Decision and be of an integrative type.

2.1. Actions implementing Priority 1

The purpose of the actions implementing Priority 1 are: introducing concrete and new measures for the integration of third-country nationals, increasing the civic, cultural and political participation of third-country nationals in the society, promote their active

citizenship and recognition of fundamental values and strengthening the ability of the host society to adjust to increasing diversity by targeting integration actions at the host population.

2.1.1 - Action 1 - Promoting the education and/or training of third-country nationals

a) Purpose and scope of the action

As third-country nationals often face with particular difficulties when it comes to educational and labour market opportunities either because of the lack of information, language knowledge or appropriate qualification, or of the lack of recognition of existing qualifications it is of crucial importance to provide them programs which facilitate these aspects of the integration process. Therefore the overall purpose of this action is to empower third-country nationals with the necessary information, knowledge, skills, and competences in view of their better integration in Hungary and in particular into the Hungarian educational system and labour market including voluntary work. Continuation of the action is needed as for the time being unfortunately only a few projects were supported with the aim of promoting the education and/or training of third-country nationals.

In the following are indicative examples of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

1. Providing information on the Hungarian educational and/or training system
2. Organising supplementary language training courses, such as language camps for migrant children during the summer holiday
3. Providing Hungarian language training for adult third-country nationals
4. Developing educational tools, curriculum
5. Providing special training activities preparing third-country nationals to finish the elementary school.
6. Providing training activities enabling third-country nationals to acquire or improve their knowledge, skills, and competences
7. Training programme or other service implementing this action which can include child care where this is ancillary to the main programme/service's subject and necessary to ensure the participation of third-country nationals in the programme/service
8. Providing opportunity for traineeship
9. Providing counselling and information aiming at the familiarization of third country nationals with the national labour market, including job-search assistance and entrepreneurship.
10. Preparing third-country nationals to pass the exam necessary for the recognition of their certificates or diplomas
11. Providing mentoring services for third-country nationals

Etc.

b) Expected grant recipients:

Institutions of general and higher education, NGOs (any status), language schools, training centres, governmental institutions, public and private bodies, international and inter-governmental organisations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

- Objectives:

* Total number of projects expected under this Action: at least 4

of which training projects, language courses, counselling projects, etc. : 1 in each case

* Total number of third-country nationals expected under this Action, participating in the activities or using the services: 150

- Output indicators:

* Number of projects implemented, total and by type of activities

* Number of third-country nationals, of which women, children, adults, participating in the activities or using the services, in total and by type of activities

e) Visibility of EC funding:

In the guidelines for the call the Responsible Authority stipulates that all grant recipients have the obligation to ensure visibility of co-financing from EC funding when implementing their projects. Grant recipients have to indicate in their grant applications how they will fulfil this obligation. The concrete forms of ensuring visibility of EC funding are to be determined in the grant agreements and in the Corporate Identity Manual. As defined by the Responsible Authority actions or measures of visibility of EC funding may include: informing all projects beneficiaries of European Integration Fund co-financing, placing the EU logo and the EIF logo on the equipments purchased for the project, placing the EU logo and indication of European Integration Fund co-financing on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of European Integration Fund co-financing on grant recipients' premises (e.g. on office walls, entrances, etc.); T-shirts, mugs, calendars with EIF logo, flags, posters, plaques, popularizing the European Integration Fund.

The following acknowledgements should be used for projects co-financed by the Integration Fund: *Co-financed by the European Integration Fund of the European Union* or *The project*

is co-financed by the European Integration Fund of the European Union. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (*all figures in Euro*):

Community contribution	A	298 025,25	75%
Public Allocation	B	99 341,75	25%
Private Allocation	C	0	
TOTAL	A+B+C	397 367,00	100%

2.1.2. - Action 2: Promoting intercultural dialogue and/or raising awareness of the Hungarian society about migration and/or integration

a) Purpose and scope of the action

A better mutual understanding and enhanced solidarity can lead to the appreciation of diversity from the part of the host society and a sense of belonging from the part of the third-country nationals, which all together could prevent the already existing tensions and stereotypes in Hungary from further intensifying. Therefore the overall aim of this action is to raise the awareness of Hungarians to the third-country nationals living in Hungary. This aim will be achieved by activities enabling third-country nationals and the members of the host society to interact with each other and/or to get to know the culture, gastronomy, language, history and individual background of the other with the help of common activities of various kinds. Information activities for the host society about immigration and/or migrant communities and/or third-country nationals' integration in Hungary also promote this aim and fall under the scope of this action. These will include media activities aiming at raising the awareness of the Hungarian population and/or creating a more open Hungarian society and other types of information activities. Activities aiming at ensuring that the Hungarian media gives objective and well-founded information about the question of migration/integration and about third-country nationals living in Hungary are also included in this action. Continuation of this action is needed as the polls and researches show that the need to which it responds is still actual in Hungary.

In the following are indicative examples of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

1. Organizing cultural and social activities including third-country nationals as well as members of the host society.
2. Promoting information campaigns with the help of the media for the host society about immigration and/or migrant communities and/or third-country nationals' integration in Hungary.
3. Co-operating with the media partners and/or representatives and/or those who major in journalism in order to sensitize them to migrants and migration.

Etc.

b) Expected grant recipients:

NGOs (any status), training centres, governmental institutions, national, local and regional authorities, public and private bodies, international and inter-governmental organisations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

- Objectives

- * Total number of projects expected: at least 7
- * At least 3 common activities or programmes for third-country nationals and members of the host society.
- * At least 1000 persons participating in these activities or programmes.
- * At least 50 third-country nationals actively involved in the aforementioned activities or programmes.
- * At least 3 information activities.
- * At least 1 000 000 persons reached by media activities.

- Indicators

- * Number of projects implemented, total and by type of activities (common activities or programmes for third-country nationals and members of the host society, information activities, co-operating with the media)
- * Number of persons participating in common activities or programmes
- * Number of third-country nationals involved in the aforementioned activities or programmes.
- * Number of media co-operating
- * Number of Hungarians reached by media activities

e) Visibility of EC funding:

The provisions on visibility of EU funding under item e) of Action 1 apply to this Action as well.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (all figures in Euro):

Community contribution	A	600 318,75	75%
Public Allocation	B	200 106,25	25%
Private Allocation	C	0	
TOTAL	A+B+C	800 425,00	100%

2.1.3 – Action 3 : Promoting research about the migration and integration of third-country nationals in Hungary

a) Purpose and scope of the action

In course of the recent years relevant researches were undertaken with the help of the European Integration Fund. The purpose of this action now is to support those researches which build on the results, recommendations of the already undertaken ones with special emphasis on those which might influence the Hungarian migration and integration policy. Other research with innovative topics within the general topic of migration and integration of third-country nationals in Hungary can also be supported.

In the following is an indicative example of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

Promoting research about migration and/or migrants and/or their integration such as experiences, difficulties encountered by migrants in Hungary and/or about the possible solutions for example in the field of education, training, qualification, housing, social security, social benefits, employment, attitudes of the host society etc.

b) Expected grant recipients:

NGOs (any status), international and inter-governmental organisations, research institutes, private law companies, governmental organizations, public and private bodies.

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

- Objectives

*** Total number of projects expected: at least 2**

*** At least 2 research activities conducted**

- Indicators

*** Total number of projects**

*** Number of research activities implemented, total and by area (education,/training/ qualification, etc.)**

*** Actual number of research documents produced**

e) Visibility of EC funding:

The provisions on visibility of EU funding under item e) of Action 1 apply to this Action as well.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (*all figures in Euro*):

Community contribution	A	166 175,45	75%
Public Allocation	B	55 391,82	25%
Private Allocation	C	0	
TOTAL	A+B+C	221 567,27	100%

2.1.4 – Action 4: Supporting the integration of third-country nationals with special programs and services

a) Purpose and scope of the action

The general aim of this action is to provide complex special programs and services for third-country nationals with the aim of facilitating their integration into the host society.

Providing adequate, reliable and up-to-date information for migrants on the everyday life, Hungarian and European values, culture, economy, social security system (including health care system), history, religious life and policy-making process with the help of for example cultural and civic orientation activities and **encouraging them to apply for**

citizenship and give them the necessary help for passing the basic constitutional studies exam via for example language courses, preparatory naturalisation programmes, information leaflets, information days etc. are one of the fundamental measures which can foster the integration process.

In addition to that **migrant organizations should be encouraged and empowered to make use of the available possibilities** for example by the provision of information and legal counselling on the procedures for the establishment and management of civil organizations.

Access for public and private goods and services in a non-discriminatory way can often be guaranteed if extra help is provided for third-country nationals for example via legal consultation, legal counselling, social and psychological counselling, interpretation and/or translation.

Persons authorized to stay who are not covered by the health care insurance system (as they are unemployed) are only entitled to limited health care services. When it comes to housing facilities, **persons authorized to stay** who do not have workplace neither sufficient means for living can easily get into particularly difficult situations. Therefore **it is essential to find ways which facilitate to solve the health and housing problems of this special group of people**. According to the eligibility rules set out in the 2008/457/EC the action will not fund purchase, construction or renovation of real estate.

Continuation of this action is needed as this action mainly targets newly arrived third-country nationals meaning that the persons concerned have not yet been provided by these kinds of special programs and services.

In the following are indicative examples of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

1. Providing cultural orientation programmes and activities
2. Encouraging third-country nationals to apply for citizenship and pass the basic constitutional studies exam
3. Empowering third-country nationals to participate in the democratic process
4. Providing interpretation and translation for third-country nationals
5. Providing legal, social or other counselling and information for third-country nationals for example on consumer protection, bank processes, family support, social security system, mental hygiene, healthy way of life, parental duties, life management, education system, housing, administrative procedures, etc.
6. Providing mentoring services for third-country nationals
7. Providing certain special kinds of health care services for persons authorized to stay who are not covered by the health care insurance system
8. Providing housing programmes for persons authorized to stay (excluding purchase, construction and renovation of real estate)
9. Providing counselling aiming at the familiarization of third country nationals with the national labour market, including job-search assistance and entrepreneurship.

10. Programme or other service implementing this action which can include child care where this is ancillary to the main programme/service's subject and necessary to ensure the participation of third-country nationals in the programme

Etc.

b) Expected grant recipients:

NGOs (any status), language schools, training centres, governmental institutions, national, local and regional authorities, public and private bodies, international and inter-governmental organisations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

- Objectives

*** Total number of projects expected under this Action: at least 4 of which projects with the main aim of providing cultural orientation 1, with the main aim of social and other personal counselling 2. with the main aim of empowering third country nationals to apply for citizenship or to participate in the democratic process: 1.**

*** Total number of third-country nationals expected under this Action, participating in the activities or using the services: at least 300.**

*** Total number of counselling occasions: at least 200.**

- Output Indicators

*** Number of projects implemented, total and by type of activities**

*** Number of third-country nationals participating in the activities or using the services, total and by type of activities**

e) Visibility of EC funding:

The provisions on visibility of EU funding under item e) of Action 1 apply to this Action as well.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (*all figures in Euro*):

Community contribution	A	288 918,95	75%
Public Allocation	B	96 306,32	25%
Private Allocation	C	0	
TOTAL	A+B+C	385 225,27	100%

2.1.5 - Action 5 - Rendering admission procedures more effective and accessible to third-country nationals

a) Purpose and scope of the action

According to the fourth of the CBP basic knowledge of the host society's institutions and procedures is indispensable to integration and enabling immigrants to acquire this basic knowledge is essential to successful integration. Knowledge about the immigration authorities as well as about the admission procedures are paramount to successful integration. The aim of this action is to render admission procedures more accessible to third country nationals in accordance with the general objective of the Fund and to provide them with pre-departure measures fostering their integration. The other aim of this action is provide useful information for thirds country nationals about everyday life in Hungary in all aspects in connection with the admission procedures.

In the following are indicative examples of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

1. Developing internet websites or communication tools providing adequate and up-to-date information about admission procedures and about certain aspects of everyday life in Hungary.
2. Providing pre-travel measures for third country nationals with the aim of facilitating their integration, such as providing information about Hungary, and the most important aspects of everyday life in Hungary, providing Hungarian language training

Etc.

b) Expected grant recipients:

NGOs (any status), language schools, governmental institutions, national, local and regional authorities, public and private bodies, international and inter-governmental organisations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used

- Objectives

* Total number of projects expected under this Action: at least 1.

* Total number of third-country nationals expected under this Action using the service and/or the information tool provided: at least 150.

- Indicators

* Number of projects implemented under this Action, total and by type of activities.

* Number of third-country nationals expected under this Action using the service and/or the information tool provided.

e) Visibility of EC funding:

The provisions on visibility of EU funding under item e) of Action 1 apply to this Action as well.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (all figures in Euro):

Community contribution	A	82 170,83	75%
Public Allocation	B	27 390,28	25%
Private Allocation	C	0	
TOTAL	A+B+C	109 561,11	100%

2.2. Actions implementing Priority 3

The purpose of the actions implementing Priority 3 is to ensure access for immigrants to institutions as well as to private goods and services on a basis equal to nationals and in a non-discriminatory way.

2.2.1 – Action 6 - Empowering the existing structures to promote the integration of third-country nationals

a) Purpose and scope of the action

In order to ensure the access for third-country nationals to institutions as well as to private goods and services it is necessary to empower members of the public administration and private service providers to successfully interact with third-country nationals. In this context priority should be given to training experts that might come into direct contact with third-country nationals, and those who can appropriately train and endow these people with the necessary skills. The meetings of policy makers in the field of migration and integration and/or of experts working closely with third country nationals where they have the possibility to consult each other also serve this aim. The development of information channels about the work of organisations of the public administration and private service providers can also help to improve the access for migrants to these institutions and can be important for third country nationals as well as for members of these institutions.

In the following are indicative examples of possible topics to be supported under this Action. Other topics can also be supported, provided they comply with the purpose and scope described above.

1. Providing intercultural and language training of experts who might come into direct contact with third-country nationals
2. Promoting the training of trainers and multipliers of intercultural skills
3. Promoting the regular or occasional meetings of experts who might come into direct contact with third-country nationals, for example members of the public administration, social workers and other interested professions, enabling them to share their experiences and to receive information or training that helps them in their work, to exchange best practices, to find common answers to common questions, to put forward recommendations in their field of expertise. Setting up a network of professionals.
4. Strengthening the capacity of experts who are in contact with third-country nationals via for example interpretation, translation and/or intercultural mediation.
5. Developing comprehensive information tools such as information hotline, handbook and/or a website providing information for third country nationals and/or Hungarian experts

Etc.

b) Expected grant recipients:

Institutions of higher education, NGOs (any status), language schools, training centres, governmental institutions, national, local and regional authorities, public and private bodies, international and inter-governmental organisations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

- Objectives

* Total number of projects expected under this Action: at least 2, of which:

projects with the main aim of training 1

projects with the main aim of experience and best practice sharing/networking 1.

* Total number of experts involved in the projects: at least 60

- Indicators

* Number of projects funded, total and by type of activities

* Total number of experts involved in the projects, total and by type of activities

e) Visibility of EC funding:

The provisions on visibility of EU funding under item e) of Action 1 apply to this Action as well.

f) Complementarity with similar actions financed by other EC instruments:

The provisions on complementarity with similar actions financed by other EU instruments, as described under item I (General rules for the selection of projects to be financed under the programme), are applicable.

g) Financial information (*all figures in Euro*):

Community contribution	A	132 525,58	75%
Public Allocation	B	44 175,19	25%
Private Allocation	C	0	
TOTAL	A+B+C	176 700,77	100%

3. TECHNICAL ASSISTANCE

3.1 Purpose of the technical assistance

The amount set aside for technical assistance under the Hungarian Annual Programme 2011 for the Integration Fund will be spent on the programming, management, monitoring, evaluation, information and control activities of the authorities designated for the Integration Fund, with the exception of the Audit Authority:

- The Ministry of Interior as *Responsible Authority* and its separate units: the Department of EU Cooperation as *Professional Consultative Body*, Members of the Department of Support-Coordination and one member of the Department of Financial Resource-management as *Management Team*,

- Members of the Cabinet of Minister of Interior as *Certifying Authority*,
- The Deputy State Secretary for EU and International Relations as *Responsible Person*.

The Ministry of Interior is also responsible for three other Funds, namely the European Refugee Fund, the European Return Fund and the External Borders Fund. The activities of the designated authorities/units will be financed proportionally from the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.

The **Management Team** for the four Funds is the same and at present it is made up from the following teams:

- 3 persons are responsible for project management, and while each of them is responsible for one Fund, their work is done in teams. The wages of 1 person is paid from the budget of the Ministry of Interior, while the wages of 2 persons are paid from the technical assistance of the European Refugee Fund, the European Return Fund and the European Integration Fund, proportionately.
- 4 persons are responsible for financial management. Of them, the wages of two persons are paid from the budget of the Ministry of Interior, while the wages of the other two persons are paid from the technical assistance of the four Funds, proportionately.
- 6 persons are responsible for the supervision of the projects; among them four persons are responsible for financial questions while two others are responsible for professional questions. Their wages are paid from the technical assistance of the European Refugee Fund, the European Return Fund and the European Integration Fund, proportionately.
- One person is responsible for the administrative tasks of the Management Team, her wages are paid from the technical assistance of the four Funds, proportionately.

For the European Refugee Fund, the European Return Fund and the European Integration Fund there are three **Professional Consultative Bodies**, one for each Fund. They are composed of 2 persons per Fund and the head of the Professional Consultative Body, who is the same person for all three Funds. Of these persons the wages of two persons are financed from the technical assistance of the European Refugee Fund, the European Return Fund and the Integration Fund, proportionately.

At present the **Certifying Authority** consists of three persons who are responsible for the tasks related to all four Funds. Their wages are financed from the technical assistance of the four Funds proportionately.

The resources for technical assistance will also be spent on the reinforcement of the administrative capacity for the implementation of the Integration Fund.

The actions financed by technical assistance will include:

1. supporting the implementation of the tasks of the designated authorities by the maintenance of an IT system for the monitoring and management duties;
2. covering costs of communication between the Commission and the Responsible Authority and the Responsible Authority and the final beneficiaries and expenses of the Responsible Authority such as travel and interpretation expenses;

3. covering costs related to the preparation and implementation of the evaluation report to be submitted to the Commission in 2012, including recourse to an external evaluation capacity;
4. supporting the operation of the Responsible and the Certifying Authority when implementing the Hungarian Annual Programme 2011 of the Integration Fund;
5. ensuring trainings for the possible partners in order to help them to make appropriate project proposals and also to implement the projects under the Integration Fund;
6. ensuring the visibility of co-financing in accordance with the communication plan that was adopted in order to ensure visibility as defined in Article 33 (2) (a) of the Implementing Rules;
7. The annual information activity provided for by Article 33 (2) a IR includes an open-day of the four Funds to which the beneficiaries, CA, AA and other authorities, institutions and organisations (e.g. ministries, universities), the representatives of the media are invited. The event is open for the general public. Besides the general introduction of the four Funds, the final beneficiaries can introduce their projects, the achievements can be communicated, the results can be disseminated. Visitors can get a broader view on the Funds. We plan to hold a press conference as well.

This annual information activity is planned in September or October 2011.

8. An annual kick-off event related to the actual annual programme, held at the beginning of the year (probably in February) with about 100-120 participants (the Final Beneficiaries, the Certifying Authority, the Audit Authority). On this event the Responsible Authority informs the participants by holding presentations e.g. on MAP, AP, the eligibility criteria, IT system for the monitoring and management, reporting, identity manual, discussing problems, previous experiences etc.
9. One or two closing workshop(s) according to the timing of the closure of the projects. These events are organised for about 80 participants (e.g. the Final Beneficiaries, the Certifying Authority, the Audit Authority, the representatives of other Hungarian authorities). The Responsible Authority holds presentations to help the Final Beneficiaries to compile their final reports.

Financial information:

FINANCING OF TECHNICAL ASSISTANCE (all figures in Euro)				
Community contribution	Public Allocation	Total	%EC	Share of total
96 588,95	0	96 588,95	100%	4,42%

Community contribution to technical assistance would be 100% which is 96 588,95 Euros. This amount equals to 4.42% of the total allocation.

Public procurements funded from the Technical Assistance will comply with the applicable national rules for public procurement procedures.

3.2 Visibility of EC funding

Funding from European Integration Fund must be made clearly visible for any activity linked to the actions and financed under the annual programme. Ways to ensure visibility include:

- The call for proposals, the evaluation of proposals, the supported and implemented projects will be published on the website of the four Funds (www.solidalapok.hu).

- All project beneficiaries will be informed on the co-financing of the European Integration Fund.

- The EU and European Integration Fund logo will be placed on all equipment – except for the cases when the size and usage of the certain equipment does not allow doing so – purchased for the projects.

- The EU logo and indication of European Integration Fund co-financing will be placed on all relevant publicity materials, leaflets, publications, letterhead, conference packages, decoration etc.

- The audience will be informed of European Integration Fund co-financing when projects are mentioned at seminars or conferences.

Annual programme - draft financial plan

Table 1 - Overview table

Member state: **Hungary**

Annual programme concerned: **2011**

Fund: **European Integration Fund**

<i>(all figures in EUR)</i>	Ref. priority	Ref. specific priority (1)	Community contribution (a)	Public allocation (b)	Private allocation (c)	Total (d=a+b+c)	% EC (e=a/d)	Share of total (d/ total d)
Action 1: 3.1.1.	1		298 025,25	99 341,75	0,00	397 367,00	75,00%	18,17%
Action 2: 3.1.2.	1		600 318,75	200 106,25	0,00	800 425,00	75,00%	36,59%
Action 3: 3.1.3.	1		166 175,45	55 391,82	0,00	221 567,27	75,00%	10,13%
Action 4: 3.1.4.	1		288 918,95	96 306,32	0,00	385 225,27	75,00%	17,61%
Action 5: 3.1.5.	1		82 170,83	27 390,28	0,00	109 561,11	75,00%	5,01%
Action 6: 3.2.1.	3		132 525,58	44 175,19	0,00	176 700,77	75,00%	8,08%
Technical assistance			96 588,95	0,00	0,00	96 588,95	100,00%	4,42%
Other operations (1)			0,00	0,00	0,00	0,00	0,00%	0,00%
Total:			1 664 723,76	522 711,61	0,00	2 187 435,37		100,00%

(1) if applicable

dr. Krisztina Berta
Deputy State Secretary for EU and International Relations