



European Return Fund

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of the Republic of Hungary

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RESPONSIBLE AUTHORITY: Ministry of Justice and Law Enforcement, 1055
Budapest, Kossuth tér 4.

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1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME

1.1. Selection of projects when the Responsible Authority acts as an awarding body

The type of the call for proposal is an open procedure when the tendered activities are not based on de jure monopoly. The proportion of the allocation tendered by open procedure is decided by the Responsible Person, namely by the State Secretary for EU Law of the Ministry of Justice and Law Enforcement.

According to Article 6 of 2008/22/EC Commission Decision, a Hungarian Manual of Procedures is drafted and enters into force expectedly on 1st October 2008. A Ministerial Decree of the Minister of Justice and Law Enforcement on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 General Programme “Solidarity and Management of Migration Flows” is also expected to come into force by 1st October 2008. These two documents will contain the detailed rules of the call for proposals and those of the selection process. Furthermore, the general rules for the selection of projects to be financed by the European Return Fund for the year 2008 are based

- on the rules of procedure of the Evaluation Committee (hereinafter referred to as: EC),
- on the guidelines of the calls approved by the Responsible Person and
- on the national management and control system signed by the relevant Hungarian authorities and submitted to the European Commission for approval.

The call for proposal is prepared by the Management Team with the involvement of the Professional Consultative Body. The Professional Consultative Body takes part in the preparation of the call for proposal by determining the range of activities to be applied for. The call for proposal specifies the possible objectives of the proposal, the selection criteria, the necessary relevant supporting documents that have to be submitted, arrangements to be done for receiving Community subsidy and, if applicable, national co-financing and the final date for the submission of proposals.

The call for proposal is published by the Management Team in at least 2 daily papers and on the website of the Ministry of Justice and Law Enforcement and in this way maximum publicity among potential beneficiaries is ensured. Any change to the content of the call for proposal is published in the same way. The potential beneficiaries are informed about the specific conditions of the call for proposal by the Management Team.

In addition to the call for proposals, a guideline of the call is published on the website of the Ministry of Justice and Law Enforcement which contains detailed general information on the Return Fund allocation for 2008, about financing, the aims and priorities, legal background, criteria for applicants and for applications, the selection procedure including time schedule, as well as on the evaluation procedure and implementation. The guideline of the call also informs the potential beneficiaries about the eligibility rules for the expenditure, the time limit for the implementation, and about financial and other information to be kept and communicated as specific conditions concerning the projects.

The Management Team provides workshops and conferences for the potential applicants on the best practice of the preparation of the proposals, where the potential applicants have the

opportunity to receive more information on the selection and evaluation of projects, the specific conditions concerning the projects and they can ask questions. All questions and answers emerged are uploaded on the above-mentioned website to inform every potential applicant equally.

The Management Team manages the received proposals and arranges for the evaluation of the proposals by inviting the members of the EC and by taking care of other administrative tasks. On the basis of the principle of transparency, the opening of the proposals by the EC is public and every applicant may be present at this event. Proposals are evaluated by the EC.

The task of the EC is to evaluate the submitted proposals for subsidies offered by the Return Fund on the basis of the selection criteria determined by the Responsible Authority (the Ministry of Justice and Law Enforcement). The selection criteria of the proposals are based on the minimum selection criteria set down in Article 8 of the Council Decision of 23 May 2007 establishing the European Return Fund for the period 2008 to 2013 as part of the General Programme 'Solidarity and Management of Migration Flows' (hereinafter referred to as: Basic Act) and it is incorporated in the evaluation sheet used by the members of the EC. The evaluation sheet is included in the guidelines of the call for proposals; therefore the selection criteria are available for all interested stakeholders.

The EC members are representatives of the organisations that have relevant experience in the field of Hungarian and European migration policy including return policy. Members should be totally independent and it is forbidden for the organization for which they work to submit a grant application. Potential members are delegated from the Ministry of Justice and Law Enforcement, the UNHCR and the National Development Agency. The members and the head of the Committee are designated by the Responsible Person. Act CLXXXI of 2007 on the transparency of public support clarifies that experts of the organizations submitting projects may not participate in the evaluation process. The project supervisors participate in the EC as observing members.

In order to fulfil the professional and financial requirements, the proposals shall contain among others the following elements: references to relevant priorities of the Basic Act; detailed and scheduled description of the planned activities; description and number of the target group; required qualifications, experience and tasks of the project staff; planned equipment to be purchased in the project; the effects of the project results on the target group; place of implementation; planned detailed budget; indicators and the required attachments to prove the competency of the applicant (such as CVs, basic documents of the organisation).

The EC will evaluate the proposals that are submitted by the date and at the place fixed in the call for proposals from administrative, financial and technical aspects. Then it will assess and select the projects to be subsidised. The EC's functioning is governed by detailed rules of procedure. In case the proposals are not detailed enough, the EC once gives the opportunity to the applicants to complete the documents within a fixed deadline.

In the course of the evaluation every voting member of the EC evaluates all proposals on the basis of the evaluation system sheet. All voting EC members give scores to the proposals and by the end of the evaluation a sequence by score of the applications evolves. Proposals have to reach 60% of the obtainable points in both financial and professional aspects so that they could be supported. The applications with the highest scores are chosen to be supported.

Following the termination of the evaluation, on the basis of the so-evolved sequence the EC – taking into consideration the amount of the relevant Return Fund allocation – makes its proposal on the selected projects to be subsidized. The President of the EC submits the

proposal to the Responsible Person for approval. In case of the rejection of the proposal the EC has to make another proposal.

Following the approval of the proposal on the selected projects to be subsidized, the Management Team informs each applicant on the result of the selection process in writing and parallel to this makes the award decision – including the name of applicants, the titles of projects, the scores and the amount of allowance granted – available on the homepage of the Ministry of Justice and Law Enforcement.

Applicants may file a complaint to the Responsible Person against the rejection of their proposals or in case they were granted less support than they were applying for, provided that this was due to a violation of law or a violation of the guideline of the call. Complaints can be filed within 5 working days from their information on the result of the selection process. The complaint is examined on the merits by the Responsible Authority within 15 days.

Project implementation is defined in details in the grant agreements and followed up directly by the project supervisors.

Time schedule of the selection procedure:

Publishing of call for proposal for grant applications: 3rd October 2008

Deadline for submission of grant applications: 4th November 2008

Opening of envelopes (public): 5th November 2008

Evaluation of grant applications (non-public): 6th November 2008 – 5th December 2008

Announcement of award decision: 8th December 2008

Conclusion of contracts: 18th December 2008 – 31st December 2008

Implementation of projects: 1st January 2009 – 31st December 2009

1.2. Selection of projects when the Responsible Authority acts as an executing body

The Responsible Authority acting as executing body implements projects financed by the Fund in close cooperation with the competent public bodies which are in de jure monopoly situations, on the basis of law or other regulation.

The Responsible Authority arranges for drawing up closed, two-round calls for proposal. In the first round, the Responsible Authority places the call for proposal on the website and also sends it directly to the competent authorities. The applicants have to send a project data sheet to the Responsible Authority containing among others the following information: references to the legal basis of the de jure monopoly, to the relevant priorities of the Basic Act, short description of the planned activities, planned budget and indicators.

On 19th of August 2008 the call for proposal, a guideline of the call and the project data sheet was published on the website of the Ministry of Justice and Law Enforcement and was sent

directly to the competent authorities, namely to the Office of Immigration and Nationality, to the Police Headquarters and to the Office of the National Judicial Council¹. The deadline for submitting the proposals was the 2nd of September 2008.

Applications are evaluated by an independent Evaluation Committee (hereinafter also referred to as: EC), whose functioning is governed by detailed rules of procedure. The delegated members are appointed by the Responsible Person on the basis of their curriculum vitae. The EC is composed of delegates from the Ministry of Justice and Law Enforcement (Department of Cooperation in Justice and Home Affairs and Migration and the Department of Coordination of Funds) and the National Development Agency. The Head of the EC is one of the delegates of the Department of Cooperation in Justice and Home Affairs and Migration designated by the Responsible Person. The EC's work is assisted by observers who may not vote but their opinion has to be taken into consideration, their notes are registered in the minutes. The members and the observers of the EC are independent and have expertise either in the field of EU funds or on the speciality of eligible actions that can be subsidized by the European Return Fund. The members have equal voting rights, the EC brings its decision by simple majority. In case of the equality of votes, the head of the EC's vote prevails.

On the basis of the transparency principle, the opening of the envelopes is public where every applicant may be present.

The projects are evaluated in a two-fold tendering procedure. The evaluation of the applications is not public. In the first part of the tendering procedure, the EC checks whether the applications meet the requirements set in the call for proposal. If some points of the project data sheet are not filled in, the EC can request by fax all the applicants at the same time to fill in the gaps concerned. The final deadline for the completion of documents or questions cannot exceed 5 days. If open questions emerge in course of the evaluation, the head of the EC or the person assigned by him/her can ask for further clarification by e-mail or by phone. The EC assesses the projects from technical, financial and professional aspects. After the evaluation the EC prepares a proposal on the applications including their budget to be supported and submits it for approval to the Responsible Person.

In the second part of the tendering procedure, the competent authorities have to work out Detailed Project Sheets (DPS) according to a new call for proposal. The EC evaluates the applications based on the following criteria: conformity with the project data sheet, rate of elaboration of the activities and the quantitative indicators, administrative correctness, financial effectiveness, schedule of implementation. If the DPS is not complete or not detailed enough, the EC once gives the opportunity to the applicants to complete the documents within a fixed term.

The EC submits for approval its proposal on the selected projects to be subsidized including the amount of the subsidies to the Responsible Person. After the Responsible Person's approval every applicant is informed about the result of the tendering procedure. The decision will be made public on the homepage of the Ministry of Justice and Law Enforcement as well.

The grant agreements can be concluded only after the European Commission approves the Annual Programme of 2008 and after the elaboration and approval of the Detailed Project Sheet.

¹ The National Judicial Council is responsible for the central duties of administration of the courts in Hungary.

Project implementation is defined in details in the agreements and followed up directly by the project supervisors.

Time schedule of the selection procedure:

Publishing of call for proposal for project data sheets: 19th August 2008

Deadline for submission of project data sheets: 2nd September 2008

Opening of envelopes (public): 2nd September 2008

Evaluation of project data sheet (non-public): 2nd September 2008, 4th September 2008, 9th of September 2008

Closure of the 1st evaluation and notification on the decision: 11th September 2008

Publishing of call for proposal for Detailed Project Sheets: 1st October 2008

Deadline for submission of Detailed Project Sheets: 17th November 2008

Opening of envelopes (public): 17th November 2008

Evaluation of Detailed Project Sheets (non-public): 17th November 2008 – 1st December 2008

Conclusion of contracts: 1st December 2008 – 31st December 2008

Implementation of projects: 1st January 2009 – 31st December 2009

2. CHANGES IN THE MANAGEMENT AND CONTROL SYSTEMS

N/A

3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN

3.1. Actions implementing priority 1: Support for the development of a strategic approach to return management by Hungary

Actions 3.1.1. and 3.1.2. aim to achieve a wide set of measures, namely the encouragement of voluntary return schemes of third-country nationals and the implementation of enforced return operations in full compliance with humanitarian principles and respect for their dignity and focusing on effective and sustainable returns. Action 3.1.3. aims at implementing specific priority 2 and therefore addresses the specific situation of vulnerable returnees. Action 3.3.4. aims at developing modes of cooperation between the different levels of public authorities and the government by improving the already existing database on deportation and on voluntary

return programmes. The database would serve as an excellent basis for the elaboration of integrated return plans.

3.1.1. Arranging and implementing assisted voluntary return programs [Article 4. (1) c] (*implementing specific priority 1*)

a) Purpose and scope of the action

Assisted voluntary return is an indispensable component of migration management. This method should be preferred in the future as opposed to forced return, since it provides a better solution both in terms of human rights and cost-effectiveness. Under this action the further improvement of voluntary return programmes is envisaged with special attention to effective and sustainable return. Assisted return programmes for certain groups of migrants, such as Kosovo Albanians could be foreseen as well. Assisted voluntary return programmes are complex programmes in terms of the services they should include; such as the provision of travel assistance and secondary transportation for returnees to their final destination in the destination country, essential expenses before and after return, temporary accommodation, measures facilitating the returnees to integrate or re-integrate into the country of return and other services.

Under this action special attention should be paid to the special needs and defenceless of vulnerable persons. Their special situation should be taken into account in course of the return procedure by providing preferential treatment for them, including for example the provision of supplementary or personalized aid, medical escort and medical assistance.

Supported key actions under Action 3.1.1. shall include:

1. Providing travel (transit and departure) assistance, for example concluding flights and transportation arrangements, providing for the local transportation in the country of departure, receiving returnees at the airport of destination, providing assistance for the returnees when arranging the necessary formalities to be carried out with the border authorities, providing secondary transportation for returnees to their final destination in the destination country.
2. Providing voluntary return programmes for certain groups of migrants, for example for Kosovo Albanians.
3. Assisting returnees in preparing their return, as well as providing essential expenses before return.
4. Providing limited financial contribution for initial expenses incurring after return for covering the basic needs, including inland travel costs, specific health needs, food etc.
5. Providing the transportation of the returnee's personal belongings.
6. Providing adequate temporary accommodation for the first days after arrival in the country of return in a reception centre or a hotel if necessary.
7. Ensuring special additional medical or/and non medical assistance for vulnerable persons, such as minors, unaccompanied minors, disabled people, elderly people,

pregnant women, single parents with minors, persons who have been subject to torture, rape or other serious forms of psychological, physical or sexual violence etc.

8. Providing medical or/and psychological or non-medical escort when the health or psychological situation of the migrant does not allow him/her to travel alone.
9. Providing supplementary or personalized aid for vulnerable persons such as minors, unaccompanied minors, disabled people, elderly people, pregnant women, single parents with minors, persons who have been subject to torture, rape or other serious forms of psychological, physical or sexual violence etc.
10. Ensuring training and employment assistance and limited start-up support for economic activities. This key action aims at encouraging third-country nationals to make use of the possibility of voluntary return and introducing specific measures for returnees in the country of return to enhance their durable reintegration in their community. Cash incentives and other short-term measures necessary to launch the reintegration process focusing on the development of the returnees' personal skills, such as trainings, (vocational training, language courses, computer skills development) employment assistance, start-up support for economic activities, post-return assistance and counselling are welcomed under this key action.
11. Supporting the completion of studies on the evaluation of sustainability and development of voluntary return programs. The completion of studies on the implemented voluntary return programs could serve as an excellent basis for elaborating integrated return plans.

b) Expected grant recipients: International Organization for Migration, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|--|--|--|
| 1. | At least 1 voluntary return programme | Approximately 80 persons who return to the country of origin/transit/previous residence. At least 15 persons are provided with secondary transportation. At least 80 persons received at the airport of destination. At least 15 persons are assisted in arranging the necessary formalities to be carried out with the border authorities. | Third-country nationals can return to the country of origin with assistance, can find their destination without difficulties and can cross the borders without difficulties. |
| 2. | At least 1 voluntary return programme which aims at assisting the voluntary return of Kosovo Albanians | At least 60 Kosovo Albanians return to their country of origin by the help of a voluntary return programme. | Kosovo Albanians can return to their home by the help of a voluntary return programme. |
| 3. | At least 1 voluntary return programme which includes the provision of essential | Approximately 20 persons are provided with essential expenses before return. | Third-country nationals can finance essential things for themselves before return. |

| | | | |
|-----|--|--|--|
| | expenses before return | | |
| 4. | At least 1 voluntary return programme which includes the provision of essential expenses after return | Approximately 20 persons are provided with limited financial contribution for initial expenses after return. | Third-country nationals can finance essential things for themselves after return. |
| 5. | At least 1 voluntary return programme which includes the transportation of personal belongings | Approximately 20 persons are provided with the transportation of their personal belongings. | Third-country nationals are able to preserve their personal belongings after return. |
| 6. | At least 1 voluntary return programme which includes the provision of sufficient temporary accommodation. | Approximately 20 persons provided with sufficient temporary accommodation for the first days after arrival in the country of return. | Third-country nationals are provided by sufficient temporary accommodation for the first days after arrival in the country of return |
| 7. | At least 2 psychologists involved in the voluntary return programmes. 1 psychologist is dealing with at least 3 returnees or persons who are supposed to return. | Approximately 20 persons provided with psychological or medical assistance. Approximately 80 vulnerable persons provided with specific medical or non-medical assistance. | Vulnerable persons are treated in an appropriate way, receive appropriate treatment. |
| 8. | At least 1 voluntary return programme which aims at providing medical or/and psychological or non-medical escort. At least 5 persons involved in one programme. | Approximately 15 voluntary returnees assisted by medical or/and psychological or non-medical escort. | Third-country nationals can be escorted in appropriate circumstances, their state of health is treated in an appropriate way |
| 9. | At least 1 voluntary programme ensuring supplementary or personalized aid. | Approximately 30 vulnerable persons provided with specific supplementary or personalized aid. | Vulnerable persons receive appropriate treatment. |
| 10. | At least 1 training or employment assistance. At least 10 persons involved in the training or employment assistance. | Approximately 20 persons provided with training or employment assistance or limited start-up support for economic activities. | Third-country nationals have better chances to reintegrate or integrate to their country of origin. |
| 11. | At least one study which aims at the evaluation of sustainability and development of voluntary return actions. | At least 100 persons reached by the study. | Evaluating the sustainability of the actions makes the voluntary return programmes more effective. |
| 12. | At least 10 returnees who participate in a vocational training programme. At least 5 returnees who are provided with employment assistance. At least 5 returnees provided with start-up support for economic activities. At least 5 returnees provided with post-return assistance and counselling. | At least 5 returnees who find a suitable job due to their participation in a vocational training programme or due to employment assistance. At least 10 returnees who are provided with start-up support or post-return assistance and counselling. | Third-country nationals have better chances to find a job, which will lead to their durable re-integration. |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

In the framework of the *Return Preparatory Actions 2005 and 2006* the IOM implements the project "Enhancing Mechanisms and Harmonizing Standards in the field of Voluntary Return of Irregular Migrants in EU Central European States". This programme responds to the identified need for an enhanced framework of integrated voluntary return assistance in the Central European region. In full partnership with the competent ministries of the Czech Republic, Hungary, Poland and Slovakia and in cooperation with relevant EU institutions, the programme provides the technical and financial support mechanisms to strengthen and promote Assisted Voluntary Return (AVR) programmes in the afore-mentioned countries. The approach is regional and seeks contribution to the harmonization of AVR procedures in line with EU policies and principles of return policy. The programme builds on IOM's large expertise as well as on identified best practices about AVR worldwide.

The overall objective of this programme is to contribute to the enhancement, promotion and harmonization of assisted voluntary return practices in Hungary, Slovakia, the Czech Republic and Poland, maximizing the opportunity for successful return of irregular migrants to their home countries.

Taking into account the speciality of voluntary return programmes which aim at the voluntary return of special groups of migrants, namely those enumerated in Article 7 of Council Decision 2007/575/EC, there is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.1.2. Simplifying and implementing enforced returns of third-country nationals who do not or no longer fulfil the conditions for entry and stay, by improving the creation for the conditions of return, by providing administrative escort from the designated place of residence/detention to the airport/state border, by making the inland transfer more effective [Article 4. (1) e]

General description:

This action aims at the effective implementation of law concerning the removal by deportation and at enhancing the credibility and integrity of immigration policies and at reducing the period of detention of persons waiting for forced removal. It also aims at improving the arrangement of proper conditions to develop the recent practice on return in order to ensure the cost effective and sustainable nature of such actions.

As it is detailed in the Hungarian Multi-Annual Programme of the European Return Fund, the New Aliens Act (Act II of 2007) stipulates that in case of deportation by air it is the Office of Immigration and Nationality and in case of deportation by land it is the Police Headquarters that arranges the conditions of removal by deportation. The relevant rules are detailed in the Ministerial Decree 26/2007. (V. 31.) on the implementation of removal by deportation. The arrangements of the conditions of removal by deportation include the following: providing for the acquisition of travel documents and the necessary visas for the entry to the destination country or for the inland transfer, taking the necessary measures for the application of readmission agreements, providing for the acquisition of the necessary vehicles for transportation, obtaining the necessary travel tickets and, if it proves necessary, informing the authority of the destination and/or transfer country and provision for the transfer of the returnee in the transfer country. It is always the Police Headquarters which provides for the effective execution of the removal by deportation. During the removal by deportation the Police Headquarters has to ensure that the returnee is able to take his/her personal belongings with him/her and receives food if the execution of removal by deportation exceeds more than 6 hours, and in case of a minor it exceeds 2 hours. The provision of water to the returnees in every hour also belongs to the task of the Police Headquarters. It is also prescribed that in case of minors or women returnees, one of the police officers providing escort should be female. According to Article 5 of the Ministerial Decree, the Police Headquarters, the civil servant of the Office of Immigration and Nationality, a psychologist, a physician and an interpreter may participate in the escort of the returnees. Except for a police officer, it is not an obligatory task of the state to ensure that all these persons take part in the escort, it belongs to the discretionary competence of the enumerated authorities and experts to make a decision on this.

Supported actions under Action 3.1.2. shall include:

1. Making the conditions of enforced return by land of third-country nationals who do not or no longer fulfil the conditions for entry and stay more effective. Under this action the following activities can be supported: improving the acquisition of travel documents, visas necessary for the entry to the destination country or for the inland transfer, the acquisition of the necessary vehicles for transportation, improving transfer assistance and providing for temporary accommodation for the returnees by the Police Headquarters.
2. Making the conditions of enforced return by air of third-country nationals who do not or no longer fulfil the conditions for entry and stay more effective. Under this action

the following activities can be supported: improving the acquisition of travel documents, visas necessary for the entry to the destination country or for the inland transfer, the acquisition of the necessary vehicles for transportation, improving transfer assistance and providing for temporary accommodation for the returnees by the Office of Immigration and Nationality.

3. Taking measures which make the execution of deportation by land more effective.
4. Ensuring the administrative escort from the designated place of residence/detention to the airport/state border of enforced returnees by the Police Headquarters and/or by the civil servant of the Office of Immigration and Nationality.

As this action is implemented by the Responsible Authority acting as an executing body in the framework of a closed procedure, the following projects are supported:

1) Quality development during removal by deportation by air, 2008

a) Purpose and scope of the action:

This project aims at improving the quality of removal by deportation by air by providing for an unimpeded return and professional escort for expelled persons. It also makes the efforts taken in the field of return management more effective and promotes the effective and fair implementation of community standards and international obligations in line with the humanitarian principles and human dignity. As providing administrative escort belongs to the discretionary competence of the Office of Immigration and Nationality, the added value of the project is that expelled persons do not have to return by themselves and that the standards of alimentary and travel provisions are increased in comparison to the basic provisions.

The targeted activities of the project are the following:

- providing administrative escort for 60 persons to the country of return;
- concluding insurance in case of cancelling the trip for 60 third-country nationals;
- providing extra food and drink for 10 persons.

This project is based on the following Community legal source: Article 1, 2 and 7 of Council Directive 2003/110/EC.

This project is based on the following Hungarian legislation: Article 65 of Act II of 2007, Articles 141 and 142 of the implementing Governmental Decree 114/2007 (V. 24.), Articles 3 and 5 of the Ministerial Decree 26/2007. (V. 31.)

b) Grant recipient: Office of Immigration and Nationality

c) This action is implemented by the Responsible Authority acting as an executing body in association with the Office of Immigration and Nationality

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|-----------------------------|---|----------------------------------|
| 1. | Approximately 60 cases when | Returnees are provided with administrative escort | More effective return management |

| | | | |
|----|--|--|---|
| | administrative escort is ensured by the civil servants of the Office of Immigration and Nationality | | |
| 2. | Approximately 60 cases when the returnees are provided with insurance in case of cancelling the trip | Returnees are provided with better services, which is insurance in case of cancelling the trip | More effective return management |
| 3. | Approximately 10 cases when returnees are provided with extra food, drink | Returnees are provided with better services, which is extra food and drink | Improved conditions of return for returnees |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.). When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

2) Supporting the removal by deportation by land of third-country nationals, 2008

a) Purpose and scope of the action:

As it was detailed above, the execution of removal by deportation is the task of the Police Headquarters. The Police Headquarters implements the removal by deportation by means of circle transfers leaving from Győr once a week. Considering that the number of returnees concerning removal by deportation by land exceeds 1000 persons (in 2004, 2685 persons, in

2005 2460 persons, in 2006 2042 persons, in 2007 1174 persons), in practice, the Police Headquarters has to use vehicles belonging to its own property for being able to fulfil its obligation to execute the removal by deportation in due time prescribed by law. Therefore this project aims at improving the quality of removal by deportation by land by increasing the number of circle transfers, by making the coordination of transfers more effective and by increasing the standard of basic provisions provided for third-country nationals. The project takes into account the human dignity of third-country nationals and the legal provisions obliging the Police Headquarters to execute removals by deportation.

As the project increases the capacity of the Police Headquarters, it results in the decrease of the period of detention of expelled persons and in the increase of the number of removed persons by deportation. It renders the removal by deportation procedure more effective and in a greater context the project is also considered to be a useful tool for fighting against illegal immigration considering that it prevents migrants from coming to and/or staying illegally in Hungary.

The targeted activities of the project are the following:

- increasing the number of circle transfers;
- providing extra food and drink for approximately 1000 persons.

This project is based on the following Community legal source: Article 23 of the Convention implementing the Schengen Agreement.

This project is based on the following Hungarian legislation: Article 65 of Act II of 2007, Articles 141 and 142 of the implementing Governmental Decree 114/2007 (V. 24.), Articles 3, 4 and 5 of the Ministerial Decree 26/2007. (V. 31.)

b) Grant recipient: Police Headquarters

c) This action is implemented by the Responsible Authority acting as an executing body in association with the Police Headquarters.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|---|--|---|
| 1. | Increase of circle transfers from 52 to 104 circle transfers | The number of persons involved in the transfers increases, therefore the time elapsing between the decision making and the execution of removal by deportation decreases. | More effective return management |
| 2. | Reduction of length transportation by one third from 92 000 kms to 65 000 kms | The length of the way taken during the inland transportation decreases, therefore the time elapsing between the decision making and the execution of removal by deportation decreases. | More effective return management |
| 3. | Approximately 10 cases when returnees are provided with extra food, drink | Returnees are provided with better services, which is extra food and drink. | Improved conditions of return for returnees |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.). When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.1.3 Ensuring measures to satisfy the special needs of persons requiring special treatment before return, providing social and psychological assistance and counselling at community shelters and reception camps [Article 4. (1) b)] (*implementing specific priority 2*)

As this action is implemented by the Responsible Authority acting as an executing body in the framework of a closed procedure, the following project is supported:

Provision of complete assistance before return 1.

a) Purpose and scope of the action:

This action aims to offer special social and mental preparation for potential returnees waiting for removal or awaiting court decision after first denial. The potential returnees reside in the community shelter (which is the place of detention prior to expulsion) and in the reception camp. Special focus will be on children and pregnant mothers placed in the pre-removal (transit) centre.

As Act II of 2007 provides for the possibility of placing third-country nationals under compulsory confinement in a reception camp in case they are not able to support themselves, and have no adequate place to stay, have no financial resources, income, or a host or a relative

who can be obliged to provide support, a lot of third-country nationals who are not eligible for receiving international protection are placed in the reception camp in Debrecen. The capacities of both the reception camp in Debrecen and the community shelter in Nyírbátor are not sufficient, since members of the staff neither have the proper qualification for counselling, nor have the time to properly fulfil their official obligation to provide information besides their other everyday duties. (For the time being there are 4 persons in charge of assistance for 360 persons in Debrecen and there are 4 persons in charge in Nyírbátor who are not social assistants). Therefore this project aims at recruiting 2 more social assistants in Debrecen who speak several foreign languages and 1 social assistant in Nyírbátor and also at recruiting 1 psychologist working for both places. Their task would be the provision of psychological assistance and counselling to potential returnees (40 persons) and asylum-seekers whose applications are expected to be rejected (approximately 400 persons). In the framework of the project a five-week training is foreseen for the 4 newly-recruited employees and several expert meetings will be held for them as well. The professional capacity-building of the current staff is expected to result in the improvement of fulfilling the obligations prescribed by law.

The other component of the project aims at making the community shelter in Nyírbátor suitable for admitting pregnant women and families with minors by providing assistance to minors and pregnant women and by recruiting a paediatrician. For persons whose asylum applications are rejected by the first instance authority, a free-time training on craftsmanship and a checklist (including information on the most essential duties before and after return) are provided with the aim of promoting their future integration or reintegration.

The targeted activities of the project are the following:

- recruitment and training of social workers and a psychologist;
- providing assistance and counselling before return;
- increasing the standard of living, for example by providing additional medical examination;
- taking measures enhancing integration or re-integration possibilities, providing free-time training and a checklist.

This project is based on the following Community legal source: Article 5, 10, 12 and 14 of the Return Directive.

This project is based on the following Hungarian legislation: Article 62 of Act II of 2007, Articles 131 and 143 of the implementing Governmental Decree 114/2007 (V. 24.), Article 33 of the Governmental Decree 301/2007 (XI.9.), Articles 1 and 3 of the Ministerial Decree 52/2007 (XII.11.), Article 7 of Chapter 6 of the Regulation on the operation of the Office of Immigration and Nationality

b) Expected grant recipient: Office of Immigration and Nationality

c) This action will be implemented by the Responsible Authority acting as an executing body in association with the Office of Immigration and Nationality

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|--|--|--|
| 1. | 8 persons in charge | 8 persons in charge plus the recruitment of 3 social assistants and 1 psychologist | Having sufficient number of persons dealing with potential returnees in proportion to the potential returnees |
| | At least one training At least 6 expert meetings | At least 4 appropriately qualified persons in charge | Qualified personnel provide assistance and counselling. |
| 2. | At least 30 persons provided with assistance and counselling | At least 30 persons provided with assistance and counselling | Potential returnees are provided with proper information on voluntary return |
| 3. | At least 30 vulnerable persons provided with assistance. At least 30 vulnerable persons provided with additional medical checks | The state of health of approximately 45 vulnerable persons gets better | Increased standard of living and better state of health for persons requiring special treatment who are potential returnees |
| 4. | At least one free-time training promoting integration or re-integration possibilities | At least 15 participants in the training | Free-time of potential returnees is spent in an appropriate way, in case of return, the re-integration of the persons concerned becomes more effective |
| 5. | At least 600 distributed checklist | At least 600 persons are reached by information on voluntary return | Third-country nationals are provided with proper information on the duties related to return |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.1.4. Developing the existing database systems for enabling the experts working in the field of return to swiftly gain information on return tendencies [Article 4. (1) d)]

As this action is implemented by the Responsible Authority acting as an executing body in the framework of a closed procedure, the following project is supported:

Database development

a) Purpose and scope of the action:

This project aims at developing modes of cooperation between different levels of national and regional public authorities and the government by improving the already existing database on removals by deportation and on voluntary return, including the collection of more detailed data. At the moment the already existing database is not capable of the collection of information on the age and gender of expelled persons.

As a result of the project, officials working in the field of return can swiftly gain information on return experiences and practices. The analysis of data makes the officials capable of drawing conclusions from the provided statistical data regarding future migration trends. Therefore it also enables the persons in charge to elaborate an Integrated Return Plan in advance, focusing especially on the management of enforced and voluntary return. In a greater context the project affects migration policy with special regard to the return policy of Hungary.

This project is based on the following Community legal source: Regulation (EC) No 862/2007 of the European Parliament and of the Council of 11 July 2007 on Community statistics on migration and international protection.

This project is based on the following Hungarian legislation: Article 102 of Act II of 2007, Chapter 4 of part 2 of the Ministerial Decree 8/2008.

b) Expected grant recipient: Office of Immigration and Nationality

c) This action will be implemented by the Responsible Authority acting as an executing body in association with the Office of Immigration and Nationality.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|---|--|---|
| 1. | At least one database which is improved | At least 50 experts working in the field of return at regional, central or governmental level are provided with proper, up-to date and adequate information At least 2 new aspects from which data on expelled persons can be provided and analysed | Analysis of data enables the competent persons to elaborate a well-founded Integrated Return Plan |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.2. Actions implementing priority 3: Support for specific innovative (inter)national tools for return management

3.2.1. Cooperation with consular authorities of third-countries in order to speed up the process of documenting returnees [Article 4 (1) a]

As this action is implemented by the Responsible Authority acting as an executing body in the framework of a closed procedure, the following project is supported:

"Return Home" conference

a) Purpose and scope of the action:

In the framework of this project an expert meeting called „Return Home" will take place to which 25 heads of department of different consular authorities and several high level representatives of international organizations and national authorities will be invited. The first part of the event will demonstrate how the Office of Immigration and Nationality proceed in voluntary and enforced return procedures and provides administrative escort for returnees. It will also give an overview on the life of migrants waiting for return at the reception camp in Debrecen and at the community shelters. During the expert meeting the importance and

positive effects of fast administrative procedures regarding the issuance of travel documents will be outlined as for the time being the period of acquiring travel documents lasts from 1 week to 6 months depending on the way of cooperation between the responsible authorities. Sometimes the Hungarian authorities have to face with total refusal from the part of the foreign consulates. After the presentations an informal meeting will offer the participants an outstanding opportunity to continue consultations in person on the related matters and build up relationships with each other or improve the already existing ones.

This project aims at establishing and improving an effective, stable and lasting operational cooperation between the Hungarian authorities and the consular authorities and immigration services of third-countries with a view to facilitate the process of obtaining travel documents for third-country nationals and therefore ensure speedy and successful removals. As a result of this conference a more effective cooperation can be ensured between the national authorities and the representatives of the third countries that brings along faster and more efficient assistance when it comes to the issuance of travel documents and the related administrative tasks. The project would lead to a decrease in the time elapsing between the decision-making on expulsion and the removal by deportation.

The targeted activities of the project are the following:

- organizing one expert meeting with the consular authorities and immigration services of third-countries followed by an informal meeting;
- putting the gained experience into practice.

This project is based on the following Community legal source: Return Directive, bilateral readmission agreements

This project is based on the following Hungarian legislation: Article 48 of Act II of 2007, Articles 141 and 142 of the implementing Governmental Decree 114/2007. (V. 24.), Article 3 of the Ministerial Decree 26/2007. (V. 31.)

b) Expected grant recipient: Office of Immigration and Nationality

c) This action will be implemented by the Responsible Authority acting as an executing body in association with the Office of Immigration and Nationality

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|--|--|--|
| 1. | At least 1 expert meeting with the consular authorities of third-countries At least 60 persons participating in the meeting | The time for obtaining travel documents decreases approximately with 25% At least 3 cases when documentation of returnees is ensured via cooperation with third-countries that do not have consular services in Hungary or have such a service only in another Member State | The time elapsing between the decision-making on expulsion and the execution of removal by deportation decreases |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.2.2. Collecting country of origin/transit/previous residence information for the purpose of durable voluntary return, focusing especially on Kosovo, launching pilot projects in order to implement COI missions [Article 4. (2) a)]

a) Purpose and scope of the action:

This action aims at cooperating in the collection of information on the country of origin, former residence or transit and at disseminating the acquired information to potential returnees. Collecting information on the socio-economic and political conditions in the country of return and further distributing it to interested stakeholders, such as to the government, NGOs, social services, and to the third-country nationals themselves aims at providing potential third-country nationals with the necessary information to be able to make a well-founded decision on return. It also helps social workers, international organizations, NGO's and other stakeholders dealing directly with potential returnees, as well as returnees themselves to analyse reintegration possibilities. In a broader context a well-founded decision assures the sustainability of return. Organization of COI missions provides the possibility of acquiring reliable, adequate and accurate information on the country of origin/transit/previous residence. This action also endeavours to promote the durable return of Kosovo Albanians, therefore the collection of appropriate COI information on their chances to return is essential.

Supported actions under Action 3.2.2. shall include:

1. Collecting information on the socio-economic and political conditions in the country of return and further distributing it to interested stakeholders, such as to the government, NGOs, social services, and the third-country nationals themselves.
2. Organizing COI missions in order to acquire reliable, adequate and accurate information on country of origin/transit/previous residence.
3. Collecting information on Kosovo to promote the durable return of Kosovo Albanians

b) Expected grant recipients: International Organization for Migration, NGO's, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|---|---|---|
| 1. | At least 4 countries on which information is gathered and distributed | At least 100 stakeholders who are provided with reliable, adequate and accurate information on the country of origin/transit/previous residence | Stakeholders are provided with reliable, adequate and accurate information on the country of origin/transit/previous residence. Third-country nationals can make a well-grounded decision on voluntary return. |
| 2. | At least 2 implemented COI missions At least 4 countries on which information is gathered and distributed At least 1000 fact sheets providing information about the countries where the missions were organised | At least 100 stakeholders who are provided with reliable, adequate and accurate information on the country of origin/transit/previous residence | Stakeholders are provided with reliable, adequate and accurate information on the country of origin/transit/previous residence. Third-country nationals can make a well-grounded decision on voluntary return. Fact sheets can provide reliable, adequate and accurate information which maximise the effectiveness of the 2 COI missions |
| 3. | At least one mission which aims at collecting information on Kosovo | At least 100 stakeholders who are provided with reliable, adequate and accurate information on the country of origin/transit/previous residence | Kosovo Albanians can make a well-grounded decision on voluntary return |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to

the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.2.3. Providing preliminary information and counselling on voluntary return or/and re-integration possibilities to potential returnee third-country nationals [Article 4. (1) b)]

a) Purpose and scope of the action:

This action aims at promoting the ways and means to provide information on return as soon as possible in asylum and immigration procedures and to encourage third-country nationals individually to make use of the possibility of voluntary return. Therefore those projects are supported under this action which provide better and more effective information services on voluntary return and/or re-integration possibilities to third-country nationals under the scope of detention prior to expulsion or/and to third-country nationals under the scope of compulsory confinement and to asylum-seekers and beneficiaries of international protection.

Supported actions under this Action shall include:

1. producing and disseminating leaflets, videos, posters etc. containing information on assisted voluntary return possibilities or/and re-integration possibilities;
2. visiting reception centres and/or places of detention centres prior to expulsion and/or community shelters, NGOs, border management services and holding detailed presentations, informing third-country nationals on their possibilities of return;
3. providing a platform for questions and answers sessions addressing individual needs and providing counselling on assisted voluntary return possibilities or/and re-

integration possibilities which enable the participants to receive direct feed-back from potential caseloads of returnees etc.

b) Expected grant recipients: International Organization for Migration, NGO's, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|--|--|---|
| 1. | At least one video on assisted voluntary return programmes and/or re-integration possibilities At least 1000 leaflets on assisted voluntary return programmes and/or re-integration possibilities At least 200 posters on assisted voluntary return programmes and/or re-integration possibilities | Approximately 500 third-country nationals reached by the information on assisted voluntary return programmes | Better and more effective information services. Third-country nationals are encouraged to make use of the possibility of voluntary return. |
| 2. | At least one or 2 visits to reception centres and/or places of detention prior to expulsion and/or community shelters At least 30 visited persons per occasion | Approximately 60 third-country nationals reached by the presentation, information | Better and more effective information services. Third-country nationals are encouraged to make use of the possibility of voluntary return. |
| 3. | At least 2 occasions when there is a platform for questions & answers At least 30 visited persons per occasion | Approximately 60 third-country nationals reached by the presentation, information | Better and more effective information services. Third-country nationals are encouraged to make use of the possibility of voluntary return. |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: “project co-financed by the European Return Fund”. Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.3. Actions implementing priority 4: Support for Community standards and best practices on return management

3.3.1. Providing training, seminars for experts working in the field of return and/or for contacts on COI [Article 4. (3) d)]

a) Purpose and scope of the action:

This action aims at providing trainings for experts working in the field of return. In this aspect trainings on the legal and/or practical aspects of return are welcomed. The action enables the experts to make return decisions of a higher quality which leads to more effective return procedures. This action also aims at ensuring the appropriate expertise on return in order to attain the effective and uniform application of common standards on return and the respect of obligations under international instruments affecting the treatment of returnees.

Supported actions under Action 3.3.1. shall include:

1. organizing trainings, seminars on the legal and/or practical aspects for experts working in the field of return and/or for contacts on COI;
2. organizing trainings, seminars on human rights related to return for experts working in the field of return.

b) Expected grant recipients: International Organization for Migration, NGO’s, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|---|--|--|
| 1. | At least 2 trainings At least 20 hours per training for experts working in the field of return. Trainings focusing on return practices and/or legal aspects and/or on human rights are welcomed. | At least 25 experts involved in trainings on legal and/or practical aspects of return and/or on human rights | Return decisions are taken on a higher quality which renders the return procedure more effective |

e) Visibility of EC funding:

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to the visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.3.2. Completion of studies, exchange of information, sharing of best practices and experiences with responsible authorities and experts of other Member States on the current situation and possibilities for enhancing administrative cooperation among Member States in the field of return as well as on the role of intergovernmental and non-governmental organization to be played in this context [4. (2) d)]

a) Purpose and scope of the action:

This action aims at enhancing cooperation with other Member States by means of platforms for exchange of information, sharing of best practices and experiences with responsible

authorities and experts of other Member States. Under this action those study visits are welcomed which result in the completion of a study with special regard to the current situation and possibilities for enhancing administrative cooperation among Member States in the field of return as well as on the role of inter-governmental and non-governmental organization to be played in this context.

Supported actions under Action 3.3.2. shall include:

1. exchange of information, sharing of best practices and experiences with responsible authorities and experts of other Member States on the current situation and possibilities for enhancing administrative cooperation among Member States in the field of return by means of for example study visits, seminars,
2. exchange of information, sharing of best practices and experiences with responsible authorities and experts of other Member States on the role of intergovernmental and non-governmental organization to be played by means of for example study visits, seminars,
3. disseminating and putting into practice the gained experience for example by the means of organizing conferences, completing studies or reports.

b) Expected grant recipients: International Organization for Migration, NGO’s working in the field of return, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used

| Key action | Output indicators | Outcome indicators | Impact |
|------------|--|---|---|
| 1. | At least 1 study visit to another Member State which has a long-standing and effective integrated return management system At least 2 experts visiting another Member State Preparation of at least 1 study or report or organization of at least one conference on the current situation and possibilities for enhancing administrative cooperation among Member States in the field of return or/and on the role of intergovernmental and non-governmental organization to be played in this context | Gain experience from the best practices of other Member States’ experts and authorities At least 100 persons reached by the dissemination conference, disseminated study or report | The Hungarian voluntary and enforced return operations are getting more effective and progressive |

e) Visibility of EC funding

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information:

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

3.3.3. Exchange of information, sharing of best practices and experiences with responsible authorities and experts of other Member States on the voluntary or enforced return of persons requiring special treatment [4. (2) e]

a) Purpose and scope of the action:

This action aims at enhancing cooperation with other Member States. Within this action those projects can be financed which aims at exchanging information, sharing best practices and experiences on the voluntary or enforced return of persons requiring special treatment.

Supported actions under Action 3.3.3. shall include:

1. exchange of information, sharing of best practices and experiences among practitioners and experts concerning the voluntary or enforced return of persons requiring special treatment,
2. disseminating and putting into practice the gained experience.

b) Expected grant recipients: International Organization for Migration, NGO's working in the field of return, Office of Immigration and Nationality, Police Headquarters

c) This action will be implemented by the Responsible Authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

| Key action | Output indicators | Outcome indicators | Impact |
|------------|---|---|---|
| 1. | At least one visit to another Member State which has experience on the treatment of vulnerable persons At least 2 experts, practitioners visiting another Member State | Gain experience from the other Member State on the treatment of vulnerable persons At least 100 persons reached by the disseminated experience | The Hungarian experts, practitioners are more sensitized and return procedures can further take into account the special needs of vulnerable persons. |

e) Visibility of EC funding

Funding from the Return Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Return Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Return Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Return Fund.

The following acknowledgement should be used for projects co-financed by the Return Fund: "project co-financed by the European Return Fund". Any publications that acknowledge co-funding from the Return Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information

f) Complementarity with similar actions financed by other EC instruments, if appropriate:

There is no similar action financed by other EC instruments.

g) Financial information

Community contribution is 75% and 25% is co-financing.

h) Indicative time schedule:

Start day of action: 1st of January 2009

End day of action: 31st of December 2009

4. TECHNICAL ASSISTANCE

4.1. The purposes of the technical assistance

The amount set aside for technical assistance under the Hungarian Annual Programme 2008 for the Return Fund will be spent on preparatory measures, management, monitoring, evaluation, information dissemination or controlling provided by the following authorities designated for the Return Fund:

- Ministry of Justice and Law Enforcement as *Responsible Authority* and its separate units: Department of Cooperation in Justice and Home Affairs and Migration as *Professional Consultative Body*, Members of the Department of Coordination of Funds and one member of the Department of Budgeting and Finance as *Management Team*
- Secretariat of the Minister of Justice and Law Enforcement as *Certifying Authority*
- Government Audit Office as *Audit Authority* and
- State Secretary for EU Law as *Responsible Person*.

The above-mentioned authorities/units are designated also for the European Refugee Fund and for the European Fund for the Integration of third-country nationals. Concerning financing, the activities of the designated authorities will be financed proportionally from the three Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the three Funds. Concerning personnel, another guarantee for avoiding possible overlaps is that different colleagues of the bodies of the common management and control system designated for the three Funds are responsible for different Funds. Therefore different colleagues of the Department of Cooperation in Justice and Home Affairs and Migration are responsible for the European Refugee Fund, for the European Fund for the Integration of third-country nationals and for the European Return Fund.

The actions financed by technical assistance include:

- supporting the operation of the Responsible Authority, the Certifying Authority and the Audit Authority,
- ensuring training for the possible partners in order to help them to make an appropriate project proposal,
- involving experts in the evaluation procedure in order to ensure the independent evaluation,
- elaborating the experiences of projects,
- ensuring the visibility of the support of the Fund,
- costs of communication between the Commission and the Responsible Authority, such as travel or interpretation expenses.

4.2. Expected quantified results are the following:

- Recruitment of 2 project supervisors and 2 experts at the Responsible Authority (Regarding projects of ERF II the work of the Management Team and the Monitoring Committee is assisted by two project supervisors who will continue their work under ERF III, RF and IF. Currently 16 projects are supported by ERF 2007 allocation and approximately 30-40 projects are estimated to be supported by ERF, RF and IF in the future at the same time. However, the future workload is hard to assess, so the further recruitment of one or two project supervisors will depend on the number of projects.);

- Recruitment of 2 persons at the Certifying Authority (they will be the same concerning each Fund);
- Organisation of at least 3 workshops for partners in project implementation;
- Organisation of at least 3 trainings in order to acquire information and knowledge that is needed for the tasks of the audit and certifying authorities (concerning the European Fund for the Integration of third-country nationals and for European Refugee Fund);
- Ensuring a solid logo for the Responsible Authority;
- At least one publication per year on the experiences of the Fund.

4.3. Visibility of EC funding

RF funding must be made clearly visible for any activity linked to the actions and financed under the programme. Ways to ensure visibility include:

As the Responsible Authority will be the same organisation (Ministry of Justice and Law Enforcement) in case of each Fund, the Responsible Authority will have a solid logo.

After the approval of the Multi-Annual and Annual Programmes the Responsible Authority holds a press conference. The programmes and information leaflets will be available on the website of the MoJLE.

The call for proposals, the evaluation of proposals, the supported and implemented projects will be published on the website of the Ministry of Justice and Law Enforcement.

All project beneficiaries will be informed on RF co-financing.

The EU and Responsible Authority logo will be placed on all equipment purchased for the project.

The EU logo and indication of RF co-financing will be placed on all relevant publicity materials, leaflets, letterhead, PR work, etc.

The audience will be informed on RF co-financing when projects are mentioned at seminars or conferences.

5. DRAFT FINANCING PLAN

| Annual Programme - Draft Financial Plan | | | | | | | | |
|---|---------------|----------------------------|----------------------------|-----------------------|------------------------|------------------|--------------|------------------------------|
| Table 1 - Overview table | | | | | | | | |
| Member State: [Hungary] | | | | | | | | |
| Annual programme concerned: [2008] | | | | | | | | |
| Fund: [European Fund for the Return of third-country nationals] | | | | | | | | |
| | Ref. priority | Ref. specific priority (1) | Community Contribution (a) | Public Allocation (b) | Private Allocation (c) | TOTAL (d= a+b+c) | % EC (e=a/d) | Share of total (f=d/total d) |
| <i>(all figures in euro)</i> | | | | | | | | |
| Action 1: [3.1.1.] | 1 | | 248.257 | 82.752 | | 331.010 | 75% | 21,40% |
| Action 2: [3.1.2.] | 1 | | 119.704 | 39.901 | | 159.605 | 75% | 10,32% |
| Action 3: [3.1.3.] | 1 | | 67.875 | 22.625 | | 90.500 | 75% | 5,85% |
| Action 4: [3.1.4.] | 1 | | 2.037 | 679 | | 2.716 | 75% | 0,18% |
| Action 5: [3.2.1.] | 3 | | 5.822 | 1.941 | | 7.763 | 75% | 0,50% |
| Action 6: [3.2.2.] | 3 | | 203.666 | 67.889 | | 271.555 | 75% | 17,56% |
| Action 7: [3.2.3.] | 3 | | 122.200 | 40.733 | | 162.933 | 75% | 10,53% |
| Action 8: [3.3.1.] | 4 | | 142.566 | 47.522 | | 190.088 | 75% | 12,29% |
| Action 9.[3.3.2.] | 4 | | 81.466 | 27.155 | | 108.622 | 75% | 7,02% |
| Action 10.[3.3.3.] | 4 | | 81.466 | 27.155 | | 108.622 | 75% | 7,02% |
| Technical assistance | | | 113.177 | 0 | | 113.177 | | |
| Other operations (2) | | | | | | 0 | | |
| TOTAL | | | 1.188.236 | 358.353 | 0 | 1.546.589 | 75% | 92,68% |

Dr. Lévainé Dr. Fazekas Judit
 State Secretary for EU Law
 [signature of the responsible person]