

ANNEX

European Fund for the Integration of third country nationals (EIF)

Annual programme 2010

Member State: HUNGARY

1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME

1.1. Selection of projects when the Responsible Authority acts as an awarding body

The general rules for selection of projects to be financed in the framework of the Annual Plan 2010 of the Integration Fund are based on:

- the Description of the national management and control system signed by the relevant Hungarian authorities and accepted by the European Commission and
- the Ministerial Decree of the Minister of Ministry of Justice and Law Enforcement (hereinafter referred to as: MoJLE) 3/2009 on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 Solidarity and the Management Migration Flows programs which entered into force on 15th February 2009 (hereinafter referred to as: Solid Decree).
- the Hungarian Manual of Procedures according to Article 6 of 2008/22 Commission Decision which entered into force on 21st of May 2009.

On 3rd September 2010 the call for proposals will be published in two daily papers and on the homepage of the Application's Observer and on the homepage of the MoJLE in order to ensure maximum publicity among potential beneficiaries. The call for proposals is prepared by the Management Team with the involvement of the Professional Consultative Body. The call for proposals specifies the objectives of the proposal, the place and final date for the submission of proposals, the duration of projects, the foreseen date of the announcement of the award decision, and refers to a link from where the guidelines for the call can be downloaded.

In addition to the call for proposals guidelines for the call and the model grant agreement will be published on this homepage on the same day, which announces in detail general information on the Integration Fund allocation for 2010 concerning financing, the aims and objectives, the legal background, criteria for applicants and for applications, the selection procedure including the deadline for the submission of proposals etc. The selection criteria and all the information announced in the guidelines for the call are consistent with the minimum criteria defined by the legal basis, and are non-discriminatory, provide for equal treatment and a wide selection base as the application is open for public institutions and non-governmental actors as well. The guidelines for the call also informs the potential beneficiaries about the eligibility rules for the expenditure, the time limit for implementation, financial and other rules to be kept and communicates specific conditions concerning the projects.

Aiming at providing sufficient guarantees to ensure open competition and adequate publicity through the website, the Management Team will invite all interested parties for a meeting on 15th of September 2010, where the potential applicants will have the opportunity to receive more information on the selection and evaluation of projects, the specific conditions concerning the projects and ask questions. Besides this meeting, the potential applicants will have the opportunity to raise questions in writing (via e-mail). All questions and answers that

emerge will be uploaded to the website on 1st October 2010 at the latest, so every potential applicant will be well and equally informed.

The deadline for the submission of proposals will be 8th October 2010. The Management Team will manage the received proposals and take care of other administrative tasks. The Management Team will open the proposals on 10th October 2010 and will prepare minutes about the opening.

On the basis of the principle of transparency the opening of the proposals by the Management Team is public and every applicant can be present at this event. The exact time and place of the opening is also announced in the guidelines for the call. The Management Team opens only those applications which are submitted in time.

The Evaluation Committee evaluates the applications according to the criteria and procedures determined by the Responsible Authority in the guidelines for the call and the rules of procedure of the Evaluation Committee. The evaluation process will start on 10th October 2010 and will end in all probability in November 2010. During the evaluation process the applications are examined and evaluated in technical, professional and financial aspects. This stage is not public. The Act CLXXXI of 2007 on the transparency of public support clarifies that experts of the organizations submitting proposals cannot participate in the evaluation process. Every member and observer of the Evaluation Committee has to sign a declaration that they will not give any information on the evaluation to any applicants until the results are officially announced as well as on their being independent and impartial.

According to the rules of procedure the Evaluation Committee has seven voting members delegated by the following bodies: three delegates from MoJLE, one delegate from the Ministry of Finance, one delegate from the Ministry of Social Affairs and Labour, one delegate from the National Development Agency and one delegate from the Ministry of Education and Culture.

The Head of the Evaluation Committee is one of the delegates of the MoJLE designated by the Responsible Person from the Responsible Authority.

The Evaluation Committee's work is helped by observers who may not vote, but their opinion has to be taken into consideration.

The members and the observers of the Evaluation Committee shall be independent and have expertise either in the field of EU funds or in eligible actions that can be subsidized by the Integration Fund. The members have equal voting rights, the Evaluation Committee brings its decision by simple majority. In case of the equality of votes, the Head of the Evaluation Committee's vote prevails.

For fulfilling the professional and financial requirements the proposals shall contain, among others, the following elements: references to relevant objectives of the basic act, detailed description of the planned activities, schedule of the activities, definition of the target group, number, required qualification, experience and tasks of the project staff, planned equipment to be purchased in the project, the effects of the project results on the target group, place of implementation, planned detailed budget, output and outcome indicators, risk analysis, maintenance and the required attachments to prove the competency of the applicant (such as CVs, basic documents of the organisation etc.).

The first phase of the evaluation of the proposals is the preliminary assessment phase:

1. The Management Team verifies the formal requirements of the proposals (whether all required supporting documents are present, whether the contents of the proposal correspond with the table of contents of the proposal and whether the application form is correctly filled in). If the requirements are not met there are two possibilities:

1.1 If the deficiencies of the proposal are not allowed to be supplied according to the guidelines for call, the proposals have to be rejected in this phase.

1.2 If the deficiencies are allowed to be supplied according to the guidelines for the call, the Management Team shall invite the applicants to complete their proposal.

2. At the same phase the Professional Consultative Body verifies the professional eligibility criteria (whether the general objective and purpose of the planned activities and the target groups of the proposals are in compliance with the call for proposals and the basic act of the Integration Fund, whether the “one project aims to one objective within one priority” principle is respected.) In cases when open questions arise in connection with the professional eligibility criteria, the Professional Consultative Body shall invite the applicants to answer these questions. The Professional Consultative Body informs the Evaluation Committee about the result of this process.

The second phase of the evaluation process is the evaluation on the merits of the proposals which is done by the Evaluation Committee. In this phase the proposals are evaluated in professional and financial aspects. The Evaluation Committee may ask clarifying question or invite for completion concerning the proposals also in this phase.

In the course of the evaluation every member of the Evaluation Committee evaluates all of the proposals on the basis of the evaluation system sheet. All Evaluation Committee members give scores to the proposals and by the end of the evaluation a sequence by score of the applications evolves. Proposals have to reach 50% of the obtainable points in both financial and professional aspects so that they could be supported. The applications with the highest scores are chosen to be supported.

As a general rule, the Evaluation Committee can not reduce the amount of the grant that was applied for by the applicant. There are three exceptions to this rule:

- if the Evaluation Committee finds the expenditures in the proposal unnecessary or
- if the expenditures are not eligible for funding according to the 2008/22/EC Commission Decision or
- if the financial information provided contains an error or is ambiguous and the Evaluation Committee requires more information, the correction might result in the decrease of the grant that was applied for.

In the first two cases the Evaluation Committee is obliged to reduce the grant with the amount that proved unnecessary or ineligible for funding.

Following the termination of the evaluation, on the basis of the so-evolved sequence the Evaluation Committee – taking into consideration the amount of the relevant Integration Fund allocation – will make its proposal on the selected projects to be supported.

This proposal will be submitted to the Responsible Person for approval. In case of the rejection of this proposal the Evaluation Committee will have to make another proposal.

Following the approval of the proposal on the selected projects to be subsidized – expectedly in November 2010 – the Management Team will inform each applicant on the result of the selection process in writing.

If the Evaluation Committee reduced the amount of the grant applied, the grant recipient will be requested to make a declaration that he/she accepts the decision of the Evaluation Committee (approved by the Responsible Person) and undertakes to implement the project without the costs and corresponding activities which were found unsupportable by the Evaluation Committee.

Parallel to the informing of the applicants the Management Team will make the award decision – including the name of applicants, the titles of projects, the scores and the amount of allowance granted – available on the homepage of the MoJLE.

According to the Solid Decree applicants can only file a complaint to the Responsible Person against the reduction of grants if this was due to a violation of law or a violation of the guideline of the call for proposals. The complaint shall be filed within 5 working days from the information of the applicants on the result of the selection process. The complaint is examined on the merits by the Responsible Authority within 15 days.

The implementation period will be from 1st of January 2011 to 30th June 2012, within which the implementation of 12 months long projects will be supported. The project implementation will be defined in details in the grant agreements and followed up directly by the project supervisors.

1.2. Time schedule for the selection procedure

Publishing of call for proposal for grant applications:	3 rd of September 2010
Workshop	15 th of September 2010
Deadline for submission of grant applications:	8 th of October 2010
Opening of Envelopes (public):	11 th of October 2010
Evaluation of grant applications (non-public):	Preliminary Assessment Phase: from 11 th October 2010 to 20 th of October 2010 Evaluation of the merits of the proposals by the Evaluation Committee: from 21 st of October 2010 to 11 th of November 2010
Announcement of the award decision:	November 2010
Conclusion of contracts:	From November to December 2010
Implementation of projects:	1 st January 2011 – 30 th June 2012

The above-mentioned time schedule includes only the planned dates of the selection procedure. It takes into account the planned time schedule for the European Refugee Fund call for proposals as there might be overlaps among the possible applicants. It also adjusts to the fact that applicants might be on summer holiday from the beginning of June until the end of August.

If the total allocation can not be granted to the applicants in the above-mentioned and planned procedure there might be a repeated call for proposals in January 2011. During the repeated call for proposal the Responsible Authority will endeavour to provide the same terms for the submission of the proposals and the evaluation process.

2. CHANGES IN THE MANAGEMENT AND CONTROL SYSTEMS

None

3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN

Taking into account that Hungary has little experience in the implementation of the Integration Fund, the quantified results and indicators are indicative under the following chapters and are mainly based on experiences gained throughout the implementation of the Annual Programmes of 2007 and 2008 of the EIF. When drafting this Annual Programme, experiences **can not be drawn from the Annual Programme 2009 of the EIF** as the project proposals are under evaluation.

As regards **repetition, the relevance and financial weighting of the actions** the Annual Programme was elaborated and designed with the help of the meeting on 16th October 2009 and written contributions of the integration working group members. All the relevant stakeholders dealing with integration issues have been taking part in the work of this expert team, including international organizations (UNHCR, IOM, Hungarian Helsinki Committee), other ministries (Ministry of Education and Culture, Ministry of Social Affairs, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Municipalities, Ministry of Health), the Office of Immigration and Nationality, the Central Statistical Office and research institutes (Demographic Institute of the Central Statistical Office, Kopint Társi, Hungarian Academy of Sciences Research Institute for Ethnic and National Minorities) and relevant NGO's (Menedék – Hungarian Association for Migrants, Artemisszió Foundation, Hungarian Interchurch Aid).

In addition to that, experiences gained through the implementation (concretely the evaluation of the project proposals by the EC) of the AP 2007 and 2008 showed that the better construction of the Programmes may have facilitated the application for the Fund by the applicants. Therefore after having seen the difficulties which the applicants faced with, an overall action was created (Action 3.1.6.: Supporting the integration of third-country nationals with special programs and services) comprehending several activities (for example the preparatory naturalization programme, empowerment, training activities etc.) which fell under separate other actions in the previous AP's. Also for facilitating the application procedure for the applicants, other structural change can be observed; the training activities

of persons dealing with integration get under Action 3.3.1. (Empowering the existing structures to promote the integration of third-country nationals).

The allocation of the **Action 3.1.1.** was increased with 50% in comparison to the total eligible costs of this action in the AP 2008 because when discussing with experts from the Ministry of Education and Culture, this amount seemed appropriate for the finance of the prescribed action.

The allocation of the **Action 3.1.2.** was tripled in comparison to the total eligible costs of this action in the AP 2008 because when preparing the call for proposals of this AP, it turned out that it would have been very difficult to plan with the incomes in the project proposals and supervise its use, therefore we decided that only free language courses could be financed. As in that time it was not reasonable to provide free language training courses for all third-country nationals we limited the target group of this action in the call for proposal to persons authorized to stay. However the results of a research¹ conducted with the help of the Integration Fund showed that according to the members of the host society it is essential that foreigners speak Hungarian language even for free of charge. Therefore our intention is to expand the target group of this action in the call for proposal of this programme to every third-country nationals.

The allocation of the **Action 3.1.3.** was increased with 70% in comparison to the total eligible costs of this action in the AP 2008 because in our view, enhancing intercultural dialogue is of crucial importance. In addition to that there were project applications which did not meet the requirements set out in the call for proposal of the AP 2008 and then could not be financed at the end in spite of the fact that the ideas in the applications were original. We would like to give the opportunity for these applicants to submit a proper proposal this time.

All output and outcome indicators in the programme are indicative. They are estimations based on the feature of the possible supported actions and the experiences gained through the evaluation of the previous project proposals.

Overlapping with the ERF is excluded in the following way:

- The call for proposals specifies the target group of the actions in line with the Basic Act and expressis verbis excludes those persons from the target group who fall under the scope of the European Refugee Fund.
- During the Preliminary Assessment Phase, the Professional Consultative Body verifies the compliance with the target group (professional eligibility criteria). Those projects which do not meet the professional eligibility criteria set out in the call for proposal can not be supported by the EIF.

The target group of all the actions of the annual programme is exclusively third country nationals as defined in the European Integration Fund's basic act.

¹ Corvinus University: Deliberations of citizens-undertaken in 2009

3.1. Actions implementing Priority 1

The purpose of the actions implementing Priority 1 are: introducing concrete and new measures for the integration of third-country nationals, increasing the civic, cultural and political participation of third-country nationals in the society in order to promote their active citizenship and recognition of fundamental values, and strengthening the ability of the host society to adjust to increasing diversity by targeting integration actions at the host population.

Action 3.1.1.: Improving the education of migrant children

a) Purpose and scope of the action

According to the fifth Common Basic Principle efforts in education are critical to preparing immigrants, and particularly their descendants, to be more successful and more active participants in the society. **This action corresponds with Article 4. (2) e) of the Basic Act.**

The action falls under the specific priority No. 2. of the Commission Decision of 21/VIII/2007 Implementing Council Decision 2007/435/EC as regards the adoption of strategic guidelines for 2007 to 2013 (hereinafter referred to as: Strategic guidelines) as this latter states that actions whose main objective is to address the specific needs of particular groups, such as children can be considered as specific priority.

According to a non-representative research carried out by NGOs² in five elementary schools, teachers dealing with migrant children consider that projects financed by the EU should merely focus on Hungarian language teaching as this is the most important factor for the successful integration of migrant children. Beyond that taking into account the propositions of the third Handbook for practitioners, it is important for children to preserve their identity with the help of learning their mother tongue, therefore this action also aims at providing language training courses for migrant children in their mother tongue.

Supported actions under Action 3.1.1. shall include:

1. Organising supplementary language training courses, such as language camps for migrant children during the summer holiday.
- b) Expected grant recipients: Institutions of general and higher education, NGOs, language schools
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 project offering supplementary language training courses, such as language camps for migrant children	At least 20 migrant children participating in the language training courses	Supplementary language training in the summer holiday improves the language knowledge of migrant children

² Menedék - Association for Migrants and Demos Foundation, 2008

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions can be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

Projects within the framework of New Hungary Development Plan (2007-2013) financed by the European Social Fund cover all disadvantaged groups in general. Therefore, migrant children participating in general education are eligible to participate in all European Social Fund programmes promoting education.

According to point 3.4.1/B of the Social Renewal Operative Programme 2009-2010 (Access to quality education for all) institutes of the public education, multi-functional institutes can apply for funding to ensure the high quality of the education of migrant students by actions such as:

- intercultural training of teachers,
- developing intercultural pedagogical programme
- supporting exchange of international and European best practices, procedures related to intercultural education,
- developing and introducing modules on intercultural education for the training of teachers
- developing new accredited vocational training programmes, mentor and expert training programmes
- enhancing the cooperation between reference schools.

According to point 3.3.5./B of the Social Renewal Operative Programme 2009-2010, NGO's can apply for funding to prevent under-achievement of migrant students by special tailored programmes for disadvantaged groups. Complementarity is ensured as the geographical territory of the provision of such programmes is limited to those places where reception centres operate.

To harmonize the management of all the national and European funds concerning integration, the Ministry of Justice and Law Enforcement set up a working group dealing with integration issues in June 2008. All the relevant stakeholders dealing with integration issues have been taking part in the work of this expert team, including international and inter-governmental organizations (UNHCR, IOM,), other ministries (Ministry of Education and Culture, Ministry of Labour and Social Affairs, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Municipalities), the Office of Immigration and Nationality and the NGOs (Menedék – Hungarian Association for Migrants, Hungarian Helsinki Committee, Artemisszió Foundation). The Responsible Authority held a meeting on 6th October 2009 for the working group to avoid the overlaps between the actions financed by Integration Fund and the Social Renewal Operative Programme. After the meeting during the elaboration of the present programme, the experts of the Responsible Authority consulted in written procedure with the responsible departments of the Ministry of Education and Culture. During the consultation process the activities funded by the two Funds were separated to avoid overlaps between the two Funds and to ensure the complementary feature of the Integration Fund. The two responsible departments regularly exchange information on the selected projects under the EIF action 3.1.1. and the actions 3.4.1./B and 3.3.5/B of the Social Renewal Operative Programme. These letters are transmitted to the project managers of the EIF by e-mail. In addition to that, the calls for proposals of the EIF stress that those actions which are eligible under the Social Renewal Operative Programme are not eligible under the EIF. Furthermore, applicants have to provide a declaration on the fact that they do not receive any other financial support for the activities included in their project proposals.

g) Financial information (*all figures in Euro*):

Community contribution	A	55147,20	75%
Public Allocation	B	18382,40	25%
Private Allocation	C	0	
TOTAL	A+B+C	73529,60	100%

Action 3.1.2.: Providing Hungarian language training for young adult and adult third-country nationals

a) Purpose and scope of the action

According to the fourth Common Basic Principle basic knowledge of the host society's language is indispensable to integration, therefore enabling immigrants to acquire this basic knowledge is essential to successful integration. As finding employment is a crucial question in the integration of third-country nationals, language training should aim at reaching a level that enables effective work and fruitful interaction with Hungarians as soon as possible, while the introduction of measures providing a greater flexibility of language learning should ensure that third-country nationals can work and participate in language training at the same time. **This action corresponds with Article 4. (2) a) of the Basic Act.**

The action falls under the specific priority No. 3. of the Strategic guidelines. This states that actions developing innovative activities, such as enabling third-country nationals to work and study at the same time, e.g. with the help of part-time courses, fast-track modules, distance or e-learning systems can be considered as a specific priority. Therefore the aim of this action is

to provide language training which adjusts to the specific needs of third-country nationals, for example their already existing language knowledge, work-time, place of residence, family or marginalized situation. Emphasis should be put on the flexibility of the language training courses.

Supported actions under Action 3.1.2. may include:

1. Providing Hungarian language courses for third-country nationals
 2. Developing and providing flexible language training programmes
- b) Expected grant recipients: Language schools
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 language courses At least 100 hours of language training per course	At least 30 third-country nationals participating in the language courses	Better command of the Hungarian language among third-country nationals
At least 1 language course using flexible teaching methods	At least 20 third-country nationals participating in flexible language training programs	Better access to language courses by third-country nationals

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

Community contribution	A	91911,80	75%
Public Allocation	B	30637,27	25%
Private Allocation	C	0	
TOTAL	A+B+C	122549,07	100%

Action 3.1.3.: Taking measures enabling intercultural dialogue

a) Purpose and scope of the action

According to the seventh of the Common Basic Principles frequent interaction between immigrants and Member States citizens is a fundamental mechanism for integration, and shared forums and intercultural dialogue enhance the interactions between immigrants and Member State citizens. This action corresponds with Article 4. (2) a) of the Basic Act.

The action falls under the specific horizontal priority No. 4. of the Strategic guidelines. This states that actions aiming at encouraging mutual interaction and exchange, such as developing intercultural dialogue, in an effort in particular, to resolve any potential conflict caused by differences in cultural or religious practices, and thus to ensure the better integration of third-country nationals in the societies, values and ways of life of Member States can be considered as specific priority.

The aim of this action is to provide platforms, forums, workshops, social and cultural activities which enable third-country nationals and the members of the host society to interact with each other and acknowledge the culture, history and individual background of each other, and therefore achieve a better mutual understanding and enhanced solidarity. Taking into account that migrant children often face difficulties in integrating into their environment it is essential to promote intercultural dialogue among Hungarian and migrant children with the help of common programs (for example excursions, free time activities, contests). This would lead to the appreciation of diversity from the part of the host society and a sense of belonging from the part of the third-country nationals, which all together could prevent the already existing tensions and stereotypes from further intensifying.

Supported actions under Action 3.1.3. may include:

1. Promoting of the setting up and functioning of a common place, such as a cultural centre in which immigrants interact regularly with the host society.
 2. Supporting cultural and social activities including migrants as well as members of the host society.
 3. Promoting intercultural dialogue among Hungarian and migrant children.
- b) Expected grant recipients: Institutions of the general and higher education, NGOs, municipalities, international or inter-governmental organisations.

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least one common place whose functioning is promoted	At least 100 persons reached by the activities provided by the cultural centre	Migrants and Hungarians have the possibility to interact with each other
At least 2 common cultural or social activity for migrants and members of the host society	At least 300 persons participating in the activities	Migrants and Hungarians have the possibility to participate in common cultural and social activities and better interact with each other
At least 1 action aiming at promoting intercultural dialogue among children	At least 30 persons participating in the activity	Migrant and Hungarian children have better understanding on each other.

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *"project co-financed by the European Fund for the integration of third-country nationals"*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

Community contribution	A	257352,30	75%
Public Allocation	B	85784,10	25%
Private Allocation	C	0	
TOTAL	A+B+C	343136,40	100%

Action 3.1.4.: Raising awareness of the Hungarian society about migration and integration

a) Purpose and scope of the action

According to the first of the Common Basic Principles integration is a dynamic, two-way process of mutual accommodation by all migrants and residents of Member States. This fact underlines that the host society shall also be prepared to the arrival and presence of migrants to facilitate their integration or even to make it possible. **This action corresponds with Article 4. (3) j) of the Basic Act.**

The main significant development in the field of migration occurred in April 2009 when the Government adopted the decision no. 1057/2009 (IV.24.) on the **strategy of the Cooperation in the Area of Freedom, Security and Justice of the European Union**³ (hereinafter referred to as: Strategy) for a 5 year period. This document is the first officially adopted document which draws up guidelines and goals to be fulfilled in the field of migration and integration. **The strategy underlines that actions increasing tolerance towards foreign citizens and their social integration must be strongly emphasized.**

Recent non-representative national⁴ and European research⁵ shows that Hungary is ranked among the Member States with highest occurrence of xenophobia. This mostly results from the fact that the host population is often not aware of the real number of immigrants living in Hungary, their legal status, their familial, employment and financial situation, and their contribution to the Hungarian economy and culture. Therefore this specific action aims at raising the awareness of the Hungarian population and creating a more open Hungarian society via for example films, TV programs, public service announcements, press articles, placards etc.

Supported actions under Action 3.1.4. may include:

1. Promoting information campaigns with the help of the media for the host society about immigration and migrant integration in Hungary.
 2. Co-operating with the media in order to sensitize it to migrants and migration.
- b) Expected grant recipients: NGOs, inter-governmental institutions, cultural institutions, media companies, municipalities, private law companies
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 information campaign	At least 100 000 Hungarians reached by the information campaign	Hungarians become better informed about migration and more welcoming for migrants

³ 1057/2009. (IV. 24.) Korm. határozat a Magyar Köztársaságnak a szabadság, biztonság és a jog érvényesülése térségében való együttműködésére vonatkozó 2009-2014 közötti kormányzati stratégiájáról

⁴ Tárki Institute 2007

⁵ European Social Survey: The uses of European public opinion surveys for integration policymaking Insights from the European Union's opinion polls, GALLUP EUROPE

Development of at least one cooperation platform with journalists	At least 40 journalists cooperating with the program providers	The media provides correct and unbiased information about migration/migrants in Hungary
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e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions are not financed by other EC instruments.

g) Financial information (*all figures in Euro*):

Community contribution	A	367647,70	75%
Public Allocation	B	122549,23	25%
Private Allocation	C	0	
TOTAL	A+B+C	490196,93	100%

Action 3.1.5.: Promoting research about the migration and integration of third-country nationals in Hungary

a) Purpose and scope of the action

The Strategy aims at preparing a comprehensive migration strategy assessing all implications. It emphasizes that Hungary must seek to promote the entry and stay of legal immigrants in line with the needs of the economy and science, and of the national labour market; the links between legal migration and demographical trends have to be taken into account, particularly in case of migrants staying on a long-term basis in Hungary. In order to provide up to date and useful information for the preparation of the migration strategy this priority aims at promoting research about migration to Hungary and about the situation of migrants in Hungary. **This action corresponds with Article (3) d) of the Basic Act.**

Supported actions under Action 3.1.5. may include:

1. Promoting research about migration or/and the difficulties encountered by migrants in Hungary and about the possible solutions, for example in the field of education, housing, social security, social benefits, employment, legal consultation etc.

- b) Expected grant recipients: Public Employment Service, NGOs, inter-governmental institutions, research institutes, private law companies.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 research activity conducted with the support of the Fund At least 30 migrants providing information in the course of the research	At least 1 research paper containing reliable and up-to-date information about the difficulties encountered by migrants in Hungary and about the possible solutions	Up-to dated and useful information available about the difficulties encountered by migrants in Hungary and about the possible solutions that can be used for the preparation of the migration strategy

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

Community contribution	A	99546,50	75%
Public Allocation	B	33182,17	25%
Private Allocation	C	0	
TOTAL	A+B+C	132728,67	100%

Action 3.1.6.: Supporting the integration of third-country nationals with special programs and services

a) Purpose and scope of the action

The above-mentioned Strategy stresses that in order to implement the Common Basic Principles and the Common Agenda on Integration, **initiatives aiming at developing integration programs tailored to the needs of newly arrived migrants, as well as the adoption of actions promoting integration – in particular, counselling on fundamental rights and on access to employment** must be supported. Therefore the general aim of this action is to provide special programs and services for the third-country nationals themselves with the aim of facilitating their integration into the host society.

According to the fourth Common Basic Principle, basic knowledge of the host society's history and institutions is indispensable to integration; therefore enabling immigrants to acquire this basic knowledge is essential to successful integration. The first aim of this action is to provide adequate, reliable and up-to-date information for migrants on the Hungarian culture, economy, history, religious life and policy-making process with the help of **civic orientation and cultural orientation programmes**. It is also essential to empower migrants with the ability to succeed in the everyday life with the help of practical information. The civic orientation and cultural orientation programmes can also focus on the values of the European Union as it is emphasized in the Vichy Declaration. **This aim correspond with Article 4 (2) a) of the Basic Act.**

According to the Hungarian Act on Citizenship, those who apply for Hungarian citizenship have to pass a citizenship exam in Hungarian language. According to the recent experiences third-country national face linguistic difficulties when they apply for the citizenship. The implementation of the Annual Programme 2008 shows that there is a willingness from the part of the applicants to provide Hungarian language training courses as an essential component of the preparation for the citizenship exam. Therefore this action aims at **facilitating the passing of the citizenship exam** by providing preparatory programmes and by improving language skills of the participants of these programmes with the help of providing language training courses in a complementary way. This aim corresponds with **Article 4 (2) b) of the Basic Act.**

According to the ninth Common Basic Principle **the participation of immigrants in the democratic process supports their integration**. According to the Constitution of Hungary third-country nationals have the right to establish and to join organizations while their political participation is limited to voting in local ballots for the election of representatives and mayors, and to participating in local referenda or popular initiatives. Therefore the legal

framework of social and political participation exists. However, taking into account the results of a current research⁶, the representation of migrants in civil organizations seems to be very low. Therefore they should be encouraged and empowered to make use of the available possibilities for example **by the provision of information and legal counselling on the procedures for the establishment and operation of civil organizations. This aim corresponds with Article 4. (3) b) of the Basic Act.**

Private initiatives and international organizations provide several personal services in Hungary that are available for third-country nationals and that can be considered as measures promoting integration, such as **legal consultation, legal counselling, social counselling, interpretation and translation.** The objective of this priority is to strengthen their capacities to provide integration services for migrants and enable migrants to meet the challenges of everyday life. **This aim corresponds with Article 4. (3) a) of the Basic Act.**

According to Article 14 of the Common Basic Principles, access for immigrants to institutions, as well as to public and private goods and services on a basis equal to national citizens and in a non-discriminatory way is a critical foundation for better integration. After submitting the study on non-EU harmonized protection statuses to the European Migration Network and having discussed with experts working for NGO's, the problem of **persons authorized to stay who are not covered by the health care insurance system** (as they are unemployed) came out. These people are only entitled to limited health care services. Currently these people are not entitled to the emergency dental care, health care services in emergency cases after the stabilization of the person concerned and before recovery, pre-natal and maternity care. It is of essential importance that if necessary these people have access to these kinds of services. When it comes to housing facilities, migrants often face with refusal from the part of the host society. **Persons authorized to stay** who do not have workplace neither sufficient means for living can easily get into particularly difficult situations. Therefore **it is essential to find ways which facilitate to solve the health and housing problems of this special group of people. This aim corresponds with Article 4. (3) a) of the Basic Act.** According to the eligibility rules set out in the 2008/457/EC the action will not fund purchase, construction or renovation of real estate.

According to a research financed by the EIF⁷, third-country nationals expressed their needs for facilitating the recognition of foreign certificates and diplomas with the help of special programmes aiming at preparing migrants to pass the necessary exams for this purpose. **Therefore it is necessary to provide for actions which prepare third-country nationals for passing the exams necessary for the recognition of their certificates or diplomas and for a long term facilitate their integration into the Hungarian labour market. This aim corresponds with Article 4. (2) f) of the Basic Act.**

Supported actions under Action 3.1.6. may include:

1. Providing cultural orientation programmes and activities.
2. Providing national preparatory naturalisation programmes that inform third-country nationals about the possibility of acquiring Hungarian citizenship and prepare them to the citizenship exam.

⁶ According to the research of the Menedék – Hungarian Association for Migrants, only 10 % of the migrant population in Hungary participate in civil organizations, 2008

⁷ Corvinus University: Deliberations of citizens – undertaken in 2009

3. Empowering third-country nationals to participate in the democratic process by for example providing free legal counselling on the establishment and operation of civil organizations or enhancing the representation of third-country nationals in civil organizations and empowering them to establish new organizations.
 4. Providing interpretation and translation for third-country nationals.
 5. Providing social counselling for third-country nationals including counseling about consumer protection, bank processes.
 6. Providing counseling on mental hygiene, healthy way of life, parental duties, life management.
 7. Providing emergency dental care, health care services in emergency cases after the stabilization of the person concerned and before recovery, pre-natal and maternity care for persons authorized to stay who are not covered by the health care insurance system
 8. Providing counselling aiming at the familiarization of third country nationals with the national labour market, including job-search assistance and entrepreneurship.
 9. Providing mentoring services for third-country nationals.
 10. Providing housing programmes for persons authorized to stay (excluding purchase, construction and renovation of real estate)
 11. Providing training activities enabling third-country nationals to acquire or improve their knowledge, skills, and competences in view of their better integration in the labour market.
 12. Providing special training activities with special curriculum and time schedule preparing third-country nationals to finish the elementary school.
 13. Providing child care for those third-country national children whose parents participate in a targeted programme.
 14. Preparing third-country nationals to pass the exam necessary for the recognition of their certificates or diplomas
- b) Expected grant recipients: NGOs, institutions of higher education and training centres, inter-governmental institutions, municipalities.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 cultural-orientation programme	At least 10 third-country nationals participating in this programme	Third-country nationals have adequate information which facilitate their everyday life
At least 1 national preparatory naturalisation program that informs third-country nationals about the possibility of acquiring Hungarian citizenship courses and	At least 20 third-country nationals participating in the preparation course	Third-country nationals are informed about the possibility and conditions to acquire Hungarian citizenship and have the necessary help if they decide to do so

prepares them to the citizenship exam		
At least 1 programme aiming at the empowerment of third-country nationals	At least 20 third-country nationals participating in this programme	Third-country nationals are empowered to participate in the social life
At least 1 free interpretation and translation service available to third-country nationals	At least 25 third-country nationals using the service	Better communication between third-country nationals and integration service providers
At least 1 social counselling service for third-country nationals at least 20 hours a week	At least 50 third-country nationals using the service per year	Third-country nationals are able to enforce their social rights in a more effective way
At least 1 mental hygienic counselling service for third-country nationals at least 20 hours a week	At least 20 third-country nationals using the service per year At least 5 persons authorized to stay is provided by pre-natal and maternity care	Third-country nationals can live a healthier life.
At least one service providing counselling aiming at the familiarization of third-country nationals with the national labour market	At least 25 third-country nationals using the service	Third-country nationals have better possibilities to find a job
At least 3 mentors providing assistance to third-country nationals	At least 20 third-country nationals assisted by mentors	Third-country nationals have better chances to find opportunities fitting to them.
At least 1 housing programme provided for persons authorized to stay	At least 10 third-country nationals using the service	Housing problems of third-country nationals in particularly serious situation are solved
At least one training activity enabling third-country nationals to acquire or improve knowledge, skills, competences in view of their better integration in the labour market.	At least 15 third-country nationals participating in the training activity	The social integration of third-country nationals is improved through their increasing labour market participation
At least one special training activity preparing third-country nationals to finish the elementary school.	At least 15 third-country nationals participating in the training activity	The social integration of third-country nationals is improved through their increasing labour market participation
At least 1 programme which provides child care for those children whose parents participate at a special tailored programme	At least 20 children enjoying child care	Third-country national parents have better chance to participate in a tailored programme.
At least 1 action aiming at the preparation of third-country nationals to pass their exam necessary for the recognition of their certificates or	At least 5 third-country nationals being prepared	The recognition of foreign certificates or diplomas is facilitated.

diplomas		
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e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments

The integration of third-country nationals can be considered as one of the policies aiming to prevent the marginalisation of specific groups of the Hungarian society. Projects within the framework of New Hungary Development Plan (2007-2013) and its Social Renewal Operative Programme for 2010 financed by the European Social Fund cover all disadvantaged groups in general. Therefore, third-country nationals – if they fulfil the requirements – are eligible to participate in all European Social Fund programmes promoting employment. The programmes that can be relevant in connection with this action are those programmes that promote the employment in Hungary, such as the promotion of alternate labour market programmes, experimental employment programs and the promotion of the employment of disabled and marginalised people. Special programmes for the third-country national target group do not exist in the field of employment in the Social Renewal Operative Programme therefore the overlaps between the two Funds are excluded, and the complementarity of the actions financed from the Integration Fund is ensured.

To harmonize the management of all the national and European funds concerning integration, the Ministry of Justice and Law Enforcement set up a working group dealing with integration issues in June 2008. All the relevant stakeholders dealing with integration issues have been taking part in the work of this expert team, including international and inter-governmental organizations (UNHCR, IOM,), other ministries (Ministry of Education and Culture, Ministry of Social Affairs, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Municipalities), the Office of Immigration and Nationality and the NGOs (Hungarian Helsinki Committee, Menedék – Hungarian Association for Migrants). The Professional Consultative Body held a meeting on 6th October 2009 of the working group to avoid the overlaps between the actions financed by Integration Fund and the Social Renewal Operative Programme. After the meeting during the elaboration of the present programme the experts of the Professional Consultative Body consulted in written procedure with the Ministry of Social Affairs and Labour as well.

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

Community contribution	A	294117,60	75%
Public Allocation	B	98039,20	25%
Private Allocation	C	0	
TOTAL	A+B+C	392156,80	100%

3.2. Actions implementing Priority 2

Action 3.2.1.: Improving existing statistical systems collecting information about third-country nationals

a) Purpose and scope of the action

The aim of this action is to improve the already existing statistical systems relating to third-country nationals taking into account the results of the three researches currently under way with the help of the Integration Fund⁸. The reason of this action is that the already existing results of the researches and the practical experiences show that there are divergences among the existing databases when it comes to data on migration trends and situation.

This action corresponds with Article 4. (3) f) and d) of the Basic Act.

Supported actions under Action 3.2.1. may include:

1. Significantly improving the statistical systems relating to third country nationals
- b) Expected grant recipients: Office of Immigration and Nationality, Hungarian Central Statistical Office, Ministry of Social Affairs and Labour, Public Employment Office, municipalities, National Health Insurance Fund, public companies
- c) This action will be implemented by the responsible authority acting as an awarding body.

⁸ MTA Etnikai –Nemzeti Kisebbségkutató Intézet: Bevándorlók Magyarországon
Központi Statisztikai Hivatal: A bevándorlási és integrációs statisztikai rendszer fejlesztése
Pantha Rei Társadalomkutató Bt. Migrációs adatforrások online rendszere

d) Expected quantified results and indicators to be used:

Output indicator	Outcome indicator	Impact
At least one activity aiming at improving the statistical system	At least one statistical database is improved	Policy makers can make well-founded decisions with the help of the improved statistical system

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

Community contribution	A	73529,10	75%
Public Allocation	B	24509,7	25%
Private Allocation	C	0	
TOTAL	A+B+C	98038,8	100%

3.3. Actions implementing Priority 3

Action 3.3.1. Empowering the existing structures to promote the integration of third-country nationals

a) Purpose and scope of the action

Access for immigrants to institutions as well as to private goods and services on a basis equal to nationals and in a non-discriminatory way is a critical foundation of a better integration. However immigrants can access public institutions and private services by public employees and private service providers. Therefore in order to ensure their access to these institutions and

services it is necessary to empower members of the public administration and private service providers to successfully interact with third-country nationals. In this context priority should be given to training staff that might come into direct contact with third-country nationals, such as members of the public administration and health service providers. **This action corresponds with Article 4. (3) a) and c) of the Basic Act.**

Supported actions under Action 3.3.1. may include:

1. Promoting the training of trainers and multipliers of intercultural skills, such as social workers in order to enable them to facilitate the interaction of third-country nationals and members of the public administration as well as public service providers.
 2. Providing intercultural and language training for employees who are in occasional or regular contact with third-country nationals, such as members of the public administration, registrars, social workers, members of the child care system, and health service providers.
 3. Promoting the regular or occasional meetings of public service providers, experts working in the field of integration and other employees who are in regular contact with third-country nationals, such as members of the public administration, registrar, social workers, child care workers, and health service providers to enable them to share their experiences with each other and discuss migration and integration related issues.
 4. Strengthening the capacity of public authorities and public service providers to interact with third-country nationals via interpretation and translation, intercultural mediation.
 5. Developing comprehensive information tools such as an information hotline, a handbook and a website for public employees on the legal status of different groups of third-country nationals and on the administrative and other processes that are relevant for third-country nationals in order to enhance the coordination between the relevant authorities.
- b) Expected grant recipients: public authorities, public and private service providers, health service providers, inter-governmental organisations, NGOs, training centres, institutions of higher education
- c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 training programs	At least 10 social workers trained	The interactions of third-country nationals and members of the public administration as well as public service providers are facilitated.
At least 1 intercultural competence or language training	At least 30 employees participating in intercultural competence or language training	Employees who are in regular or occasional contact with third-country nationals have the necessary intercultural competence and language skills
At least 2 meetings of experts	At least 30 experts participating in the meetings	Public service providers and other experts who are in regular contact with third-country nationals are able to share their experiences and can learn from each other's faults and successes
At least 1 project aiming at strengthening the capacity of public administration and public service providers via interpretation or translation or mediation	At least 10 interactions are facilitated	Strengthened capacity of public authorities and public service providers and authorities to interact with third-country nationals
At least 1 newly developed information tool	At least 2000 persons reached by those tools	Useful information about the rights of third-country nationals, about their legal status and about the administrative and other relevant processes available for public employees and third-country nationals

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

Community contribution	A	110 294,90	75%
Public Allocation	B	36764,97	25%
Private Allocation	C	0	
TOTAL	A+B+C	147059,87	100%

3.4. Actions implementing Priority 4

Action 3.4.1.: Promoting exchange of information about the financial, institutional, legal background of integration policies or/and about intercultural dialogue

a) Purpose and scope of the action:

Under this action exchange of information will be promoted about the experiences of other Member States to gain an overall picture about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies. Under this action exchange of information about ways to ensure that integration programmes and activities take into account the specific needs of certain groups, such as women, children and youth, elderly persons and persons with disabilities are also welcome. The ways of information exchange and sharing of experience and best practice can be: study visits, staff exchange programmes seminars, workshops, conferences and websites. Exchange of experience in the field of education is excluded from this action [(see: point f.)].

This action corresponds with Article 3. (1) d) of the Basic Act.

Supported actions under Action 3.4.1. may include:

1. Information exchange about the measures applied at the different Member States and best practices to ensure the mainstreaming all aspects of integration such as housing, employment, healthcare of third-country nationals, in the integration policies and about the ways to raise the awareness of the host society.
2. Information exchange about the financial, institutional and legal background of the integration policies.
3. Information exchange about the ways of satisfying the needs of vulnerable persons, such as women, children and youth, elderly persons and persons with disabilities to prevent their marginalisation and assure their participation in the integration process.
4. Information exchange on intercultural dialogue

- b) Expected grant recipients: Public authorities, NGOs, inter-governmental organisations
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 event allowing personal information exchange, such as study visits, staff exchange programmes, workshops, seminars, conferences	At least 50 participants at workshops, seminars and conferences At least 3 participants per study visits/staff exchange	Information exchange and sharing of experience and best practices among relevant stakeholders in different Member States about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies Possibility of networking among relevant stakeholders in different Member States

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments:

According to point 3.4.1/B of the Social Renewal Operative Programme 2009-2010 (Access to quality education for all) institutes of the public education, multi-functional institutes can apply for funding to ensure the high quality of the education of migrant students by supporting exchange of international and European best practices, procedures related to intercultural education. For avoiding overlaps, exchange of experiences in the field education is excluded from this action.

g) Financial information (*all figures in Euro*):

Community contribution	A	89934,63	75%
Public Allocation	B	29978,21	25%
Private Allocation	C	0	
TOTAL	A+B+C	119912,84	100%

4. TECHNICAL ASSISTANCE

4.1 Purpose of the technical assistance

The amount set aside for technical assistance under the Hungarian Annual Programme 2010 for the Integration Fund will be spent on the programming, management, monitoring, evaluation, information and control activities of the authorities designated for the Integration Fund, with the exception of the Audit Authority:

- The Ministry of Justice and Law Enforcement as *Responsible Authority* and its separate units: the Department of Cooperation in Justice and Home Affairs and Migration as *Professional Consultative Body*, Members of the Department of Support-Coordination and one member of the Department of Budgeting and Finance as *Management Team*,
- the Secretariat of the Minister of Justice and Law Enforcement as *Certifying Authority*,
- the State Secretary for EU Law as *Responsible Person*.

The Ministry of Justice and Law Enforcement is also responsible for three other Funds, namely the European Refugee Fund, the European Return Fund and the External Borders Fund. The activities of the designated authorities/units will be financed proportionally from the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.

The **Management Team** for the four Funds is the same and at present it is made up from the following teams:

- 3 persons are responsible for project management, and while each of them is responsible for one Fund, their work is done in teams. The wages of all three persons are paid from the technical assistance of the European Refugee Fund the European Return Fund and the European Integration Fund, proportionately.
- 4 persons are responsible for financial management. Of them, the wages of two persons are paid from the budget of the Ministry of Justice and Law Enforcement, while the wages of the other two persons are paid from the technical assistance of the four Funds. As their work is related to all four Funds, their wages are proportionately paid from the technical assistance of the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.
- At present 4 persons are responsible for the supervision of the projects; among them two persons are responsible for financial questions while two others are responsible for professional questions. Their wages are paid from the technical assistance of the European Refugee Fund, the Integration Fund and the Return Fund, proportionately.

- One person is responsible for the administrative tasks of the Management Team and for the European Borders Fund, her wages are paid from the technical assistance of the European Refugee Fund, the Integration Fund, the European Borders Fund and the Return Fund, proportionately.

The persons whose wages are paid from the technical assistance of the Funds were specifically hired to perform the tasks that are in connection with the Funds, and they do not perform other tasks.

For the European Refugee Fund, the European Return Fund and the European Integration Fund there are three **Professional Consultative Bodies**, one for each Fund. They are composed of 2 persons per Fund and the head of the Professional Consultative Body, who is the same person for all three Funds. Of these persons the wages of two persons are financed from the technical assistance of the European Refugee Fund, the European Return Fund and the Integration Fund, proportionately.

At present the **Certifying Authority** consists of two persons who are responsible for the tasks related to all four Funds. Their wages are financed from the technical assistance of the four Funds proportionately. A new member is planned to be hired in 2010, his/her wages will be financed from the technical assistance of the four Funds proportionately.

The resources for technical assistance will also be spent on the reinforcement of the administrative capacity for the implementation of the Integration Fund.

The actions financed by technical assistance will include:

1. elaborating the experiences of projects implemented under the Integration Fund and preparing a comprehensive evaluation of the use of the previous allocations of the Integration Fund with the help of external expert(s);
The technical assistance may fund recourse to an external evaluation capacity/expertise.
2. supporting the implementation of the tasks of the designated authorities by the maintenance of an IT system for the monitoring and management duties;
3. covering costs of communication between the Commission and the Responsible Authority and the Responsible Authority and the final beneficiaries and expenses of the Responsible Authority such as travel and interpretation expenses;
4. supporting the operation of the Responsible and the Certifying Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund;
5. ensuring trainings for the possible partners in order to help them to make appropriate project proposals and also to implement the projects under the Integration Fund;
6. ensuring the visibility of co-financing in accordance with the communication plan that was adopted in order to ensure visibility as defined in Article 33 (2) (a) of the Implementing Rules; (by maintaining a website for the four Funds);
7. The Responsible Authority organises an annual kick-off conference related to the actual annual programme. The event is held at the beginning of the year, February, with about 100-120 participants (the Final Beneficiaries, the Certifying Authority, the Audit Authority). On this event the Responsible

Authority informs the participants by holding presentations e.g. on the eligibility criteria, IT system for the monitoring and management, identity manual etc.

8. The Responsible Authority also organizes an annual information activity on the experiences of Integration Fund by presenting the implementation of projects, called a “closing conference” linked to the actual annual programme. This event is held at the end of each year, November/December, with about 120 participants (the Final Beneficiaries, the Certifying Authority, the Audit Authority, members of the Evaluation Committee and the Monitoring Committee, the representatives of the Hungarian authorities and press are also invited). On the conference Final Beneficiaries and the Responsible Authority have the opportunity to present the achievements of the projects/annual programme and the Responsible Authority also holds presentations to help the Final Beneficiaries to comply their final reports.

Financial information:

FINANCING OF TECHNICAL ASSISTANCE (all figures in Euro)				
Community contribution	Public Allocation	Total	%EC	Share of total
140 606,15	0	140 606,15	100%	8,96%

Community contribution to technical assistance would be 100% which is 140 606,15 Euros. This amount equals to 8,96% of the total allocation. The amount set aside for technical assistance corresponds with Article 15 (2) a) of the Basic Act as it does not exceed 7 % of the total annual amount of co-financing allocated to that Member State, plus EUR 30 000. During the implementation of actions financed from technical assistance the rules of public procurement according to the Act on Public Procurement No. CXXIX/2003 will be respected.

4.2 Expected quantified results

In order to support the operation of designated authorities throughout the implementation of the Hungarian Annual Programme for 2010 of the Integration Fund the following expenses will be financed from the technical assistance:

- 1) expenses of at least one publication about the experiences of the Integration Fund by presenting the implementation of projects, expenses of the preparation of a comprehensive evaluation of the use of previous allocations of the Integration Fund;
- 2) expenses of the maintenance of an IT system for the monitoring and management duties;
- 3) expenses to cover costs of communication between the Commission and the Responsible Authority and Final Beneficiaries such as travel or interpretation expenses;
- 4) In order to support the operation of the Responsible and the Certifying Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund:
 - a) wages of 4 project supervisors (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund),
 - b) wages of 2 experts of the Financial Management (financed proportionately from the four Funds),
 - c) wages of 3 project managers (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund),
 - d) wages of 2 experts of the Professional Consultative Body (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund),
 - e) wages of 3 experts of Certifying Authority (financed proportionately from the four Funds),
 - f) wages of one administrator for the Management Team (financed proportionately from the four Funds),
 - g) expenses of organization of at least 2 trainings in order to provide information and knowledge, such as knowledge on bookkeeping that is necessary to provide the tasks of the Responsible and Certifying Authorities concerning the Integration Fund ,
 - h) costs, such as travel and accommodation costs of the project supervisors while preparing on-spot checks of the implementation of the projects funded from the Integration Fund;
 - i) cost of the publication of the call for proposals in newspapers;
 - j) costs related to the double-entry bookkeeping;
- 5) expenses of organization of at least 3 workshops for partners on preparing project proposals and project implementation;
- 6) expenses of using the uniform logo for the Responsible Authority in order to ensure visibility of co-financing in the implementation of the Integration Fund,

- 7) expenses of an information activity on the achievements of the Annual Programme, expenses of the preparation of press materials, such as a brochure on the Integration Fund;
- 8) expenses related to recourse to an external evaluation capacity/expertise

Indicators of technical assistance:

Actions	Output indicators	Outcome indicators	Impact
1.	At least one publication will be published and will present the implementation of projects financed with the help of the Fund	The publication ensures the visibility of the Integration Fund	Information about the implementation of the projects financed with the help of the Fund will be available for all experts
2.	The IT system for the monitoring and management duties of the Responsible Authority will be maintained adequately	The monitoring system ensures that the right information will be available in one integrated system	The Responsible Authority will be able to effectively fulfil its duties
3.	Communication between the Commission and the Responsible Authority and the Final Beneficiaries (4 TNT postal items + 20*12 postal items)		Better communication between the Commission and the Responsible Authority and the Final Beneficiaries
4. a)	Wages of four project supervisors will be financed proportionately from the Integration Fund	The four project supervisors will work 8 hours a day, 40 hours a week with the projects implementing the Integration Fund, the European Refugee Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund
4. b)	Wages of two experts of the Financial Management will be financed proportionately from the Integration Fund	The two experts will work 8 hours a day, 40 hours a week with the projects implementing the four Funds	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund
4. c)	Wages of three project managers will be financed proportionately from the Integration Fund	The three project managers will work 8 hours a day, 40 hours a week with the projects implementing the Integration Fund, the European Refugee Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund
4. d)	Wages of two experts of the Professional Consultative Body will be financed proportionately from the Integration Fund	The two experts will work 8 hours a day, 40 hours a week and enhance the work of the Professional Consultative Body of the European Refugee Fund, the Integration Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund and planning the Annual Programme 2011
4. e)	Wages of three experts of the Certifying Authority will be financed proportionately from the Integration Fund	The three experts will work 8 hours a day, 40 hours a week with the projects implementing the four Funds	Support the operation of the Certifying Authority when implementing the Hungarian Annual Programme 2010 of the

			Integration Fund
4. f)	Wages of one administrator will be financed proportionately from the Integration Fund.	The administrator will work 8 hours a day, 40 hours a week with the administration necessary for the work of the Responsible Authority related to the four Funds.	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2010 of the Integration Fund
4. g)	At least 2 trainings will be organized for members of the Responsible and Certifying Authorities	At least 2 experts of each authority will participate at the training	Members of the Responsible and Certifying Authorities will have the information and knowledge that is needed to provide the tasks of the designated authorities concerning the Integration Fund
4. h)	At least one on-spot check per project of the implementation of the projects funded from the Integration Fund will be undertaken		The implementation of the projects financed from the Integration Fund will be supervised appropriately
4. i)	Costs of the publication of the call for proposals in two newspapers will be financed from the Integration Fund	The call for proposals will be published in two newspapers	Readers of the two newspapers will be informed about the call for proposals
4. j)	Costs of maintaining double-entry bookkeeping will be financed from the Fund	The Responsible Authority will maintain double-entry bookkeeping as required by EU regulations	The necessary transparency will be ensured
5.	At least 3 workshops will be prepared for Final Beneficiaries on preparing project proposals and project implementation	At least 4 hours of training per workshop will be provided for Final Beneficiaries	Possible grant applicants will have adequate information about preparing project proposals
6.	The uniform logo designed for the Responsible Authority will be used to ensure visibility	A uniform logo will represent the Responsible Authority in all projects financed with the help of the Integration Fund	Visibility of co-financing will be ensured in the implementation of all projects financed with the help of the Integration Fund
7.	Organisation of an annual information activity	The information activity ensures the visibility of the Integration Fund	The information activity will ensure the visibility and the dissemination of the achievements of the projects

4.3 Visibility of EC funding

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. Ways to ensure visibility include:

- Placing the EU logo and the logo of the Responsible Authority (hereinafter RA) on all materials produced by the RA for implementing the national

programme (calls for project proposals, guidelines, application forms, letters to applicants, etc.),

- Informing all project beneficiaries of co-financing from the Integration Fund,
- Placing EU the logo and the RA logo on all equipment purchased for the project,
- Placing the EU logo and indication of IF co-financing on all relevant publicity materials, leaflets, letterhead, PR work, etc,
- Placing the relevant EU acquis, the call for proposals, the Annual and Multi-Annual Programmes, the list of the projects supported by the Integration Fund and a presentation of the implemented projects on the website of the Responsible Authority
- Popularisation of the Programme by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. Another measure for the promotion of the Fund can be TV and Radio spots (short commercials),
- Placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.),
- Informing the audience of co-financing from the Integration Fund when projects are mentioned at seminars or conferences.
- Informing the press on the achievements of the projects co-financed by the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*.

Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

5. DRAFT FINANCING PLAN

	Ref. priority	Ref. specific priority (1)	Community Contribution (a)	Public Allocation (b)	Private Allocation (c)	TOTAL (d= a+b+c)	% EC (e=a/d)	Share of total (f=d/total d)
<i>(all figures in euro)</i>								
Action 1: [3.1.1.]	1	2	55147,20	18382,40	0,00	73529,60	75%	3,57%
Action 2: [3.1.2.]	1	3	91911,80	30637,27	0,00	122549,07	75%	5,95%
Action 3: [3.1.3.]	1	4	257352,30	85784,10	0,00	343136,40	75%	16,66%
Action 4: [3.1.4.]	1		367647,70	122549,23	0,00	490196,93	75%	23,80%
Action 5: [3.1.5.]	1		99546,50	33182,17	0,00	132728,67	75%	6,44%
Action 6: [3.1.6.]	1		294117,60	98039,20	0,00	392156,80	75%	19,04%
Action 7: [3.2.1.]	2		73529,10	24509,70	0,00	98038,80	75%	4,76%
Action 8: [3.3.1.]	3		110294,90	36764,97	0,00	147059,87	75%	7,14%
Action 9: [3.4.1.]	4		89934,63	29978,21	0,00	119912,84	75%	5,82%
Technical assistance			140606,15	0,00	0,00	140606,15	100%	6,83%
TOTAL			1580087,88	479827,24	0,00	2059915,12	76,71%	100,00%

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