

## ANNUAL PROGRAMME

**MEMBER STATE:** Republic of Hungary

**FUND:** European Fund for the Integration of third-country nationals

**RESPONSIBLE AUTHORITY:** Ministry of Justice and Law Enforcement, Budapest, 1055,  
Kossuth tér 4.

**PERIOD COVERED:** 2009

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# **1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME**

## ***1.1. Selection of projects when the Responsible Authority acts as an awarding body***

The type of the call for proposal is an open procedure as the tendered activities are not based on *de jure* monopoly.

A Hungarian Manual of Procedures according to Article 6 of 2008/2009/22/EC Commission Decision is drafted and is expected to enter into force in April 2009. The Ministerial Decree 3/2009. (II.13.) of the Minister of Justice and Law Enforcement on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 Solidarity and the Management Migration Flows programs came into force on 15<sup>th</sup> of February 2009<sup>1</sup>.

These two documents contain the detailed rules of the call for proposals and the selection process.

The call for proposal is prepared by the Management Team with the involvement of the Professional Consultative Body. The Professional Consultative Body takes part in the preparation of the call for proposals by determining the range of activities to be applied for. The call for proposals specifies the possible objectives of the proposal, the selection criteria, the necessary relevant supporting documents that have to be submitted, arrangements to be done for receiving Community subsidy and national co-financing and the final date and place for the submission of proposals.

The call for proposal is published in a way that ensures maximum publicity among potential beneficiaries in at least 2 daily papers and on the website of the Ministry of Justice and Law Enforcement by the Management Team. Any change to the content of the call for proposal is also published in the same way. The potential beneficiaries are informed about the specific conditions of the call for proposal by the Management Team.

In addition to the call for proposals a guideline of the call is published on the website of the Ministry of Justice and Law Enforcement, which contains detailed general information on the Integration Fund allocation of 2009, about financing, the aims and priorities, legal background, criteria for applicants and for applications, the selection procedure including time schedule as well as evaluation procedure and implementation. The guideline of the call also informs the potential beneficiaries about the eligibility rules for the expenditure, the time limit for implementation, and about financial and other information to be kept and communicated as specific conditions concerning the projects.

The Management Team organises a workshop for the potential applicants on the best practice of the preparation of the proposals, where the potential applicants have the opportunity to receive more information on the selection and evaluation of projects, the specific conditions concerning the projects and ask questions. This workshop is planned to be held on 16<sup>th</sup> of September 2009. All questions arisen during the workshop or in writing and all answers

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<sup>1</sup> The Ministerial Decree is available at the following website:  
<http://www.kozlonyok.hu/nkonline/MKPDF/hiteles/MK09017.pdf>

provided are uploaded on the above-mentioned website to inform equally every potential applicant.

The Management Team manages the received proposals and arranges for the evaluation of proposals by inviting the Members of the Evaluation Committee and taking care of other administrative tasks. On the basis of the principle of transparency the opening of the proposals by the Management Team is public and every applicant may be present at this event. The President of the Evaluation Committee always takes part in the opening of the proposals. Proposals are evaluated by the Evaluation Committee (hereinafter referred to as: EC).

The function of the EC is to evaluate the submitted proposals for subsidies offered by the Integration Fund according to the selection criteria determined by the Responsible Authority (the Ministry of Justice and Law Enforcement). The selection criteria of the proposals is based on the minimum selection criteria in Article 13 of the Council Decision of 25 June 2007 establishing the European Fund for the Integration of third-country nationals for the period 2007 to 2013 as part of the General programme 'Solidarity and Management of Migration Flows' (hereinafter referred to as Basic Act) and it is incorporated in the evaluation sheet used by the members of the EC (the draft of the evaluation sheet can be found attached). The evaluation sheet is included in the guidelines of the call for proposals, therefore the selection criteria is available for all interested stakeholders.

The members of the EC are experts with relevant experience in the field of Hungarian and European migration policy. They are delegated from the Ministry of Justice and Law Enforcement, the Regional Representation of the United Nations High Commissioner of Refugees, the National Development Agency, and the Ministry of Finance. Members of the above-mentioned organisations are invited to participate in the evaluation process in an official invitation letter of the Responsible Person. If it proves necessary an external expert will also be invited to participate in the evaluation process. The head of the Committee is designated by the Responsible Person. The project supervisors participate in the EC as observing members.

According to Article 6. § (1) of the Act CLXXXI of 2007 on the transparency of public support experts of the organizations submitting proposals can not participate in the evaluation of the proposals. Therefore the invitation letter informs the organisations that their members can not participate in the evaluation process if they submitted a proposal, and asks them to declare in their reply whether they have submitted a proposal. If any of the organisations reply that it has submitted a proposal or if it is revealed at the opening of the proposals, the organisation in question can not participate in the work of the EC. At the beginning of the first meeting of the EC the members of the EC sign a declaration of absence of incompatibility stating that they do not have a conflict of interests with the proposals.

In order to fulfil the professional and financial requirements the proposals shall contain among others the following elements: references to relevant priorities of the Basic Act; detailed and scheduled description of the planned activities; description and number of the target group; required qualification, experience and tasks of the project staff; planned equipment to be purchased in the project; the effects of the project results on the target group; place of implementation; planned detailed budget; indicators and the required attachments to prove the competency of the applicant (such as CVs, basic documents of the organisation).

A) The first phase of the evaluation of the proposals is the preliminary assessment phase:

1) The Management Team verifies the formal requirements of the proposals (whether all required supporting documents are present, whether the contents of the proposal correspond with the table of contents of the proposal and whether the application form is correctly filled out). If the formal requirements are not met there are two possibilities:

1.1 If the deficiencies of the proposal are not allowed to be supplemented according to the guideline for proposals, the proposals have to be rejected in this phase.

1.2 If the deficiencies are allowed to be supplemented according to the guideline for proposals, the Management Team invites the applicants to complete its proposal. The invitation to complete the proposal is written by the Project Manager and signed by the Head of the Department of Support Coordination.

The invitation contains the following information:

- The name of the Fund and the call for proposals concerned
- The title of the proposal and its identification number
- The list of deficiencies
- The deadline for the submission of the additional information
- The address where the additional information shall be submitted
- The fact that the failure to provide additional information may lead to exclusion from the evaluation

The invitation to submit additional information is sent out via facsimile to the applicants. Equal treatment of the applicants is ensured as all applicants have to fulfill the same requirements with regards to the proposals which are detailed in the guideline for the call for proposals, which contain the rules of the invitation to submit additional information as well. All applicants who fail to comply with the requirements of the call for proposals are given the opportunity to submit additional information, except for those applicants who file proposals that are unable to meet the very basic formal requirements detailed in the guideline for proposals that can not be ameliorated by the submission of additional information or do not arrive by the deadline specified in the call for proposals.

2) At the same phase the Professional Consultative Body verifies the professional eligibility criteria.

B) The second phase of the evaluation is the evaluation of the merits of the proposals by the EC. The EC shall evaluate the proposals in professional and financial aspects then assess and select the projects to be subsidised. The EC's functioning is ruled by detailed rules of procedure.

As a general rule, members of the EC can not reduce the amount of the grant that was applied for by the applicant.

There are three exceptions to this rule:

- If the EC finds the expenditures in the proposal unnecessary
- If the expenditures are not eligible for funding according to the 2008/22/EC Commission Decision or the Council Decision of 25 June 2007 establishing the European Fund for the Integration of third-country nationals for the period 2007 to 2013 as part of the General programme 'Solidarity and Management of Migration Flows'
- If the financial information provided contains an error or is ambiguous and the EC requires more information, the correction might result in the decrease of the grant that was applied for.

In the first two cases the EC is obliged to reduce the grant with the amount that proved unnecessary or ineligible for funding.

In the course of the evaluation every voting member of the EC evaluates all of the proposals on the basis of the evaluation system sheet. All voting EC members give scores to the proposals and by the end of the evaluation a sequence by score of the applications evolves. Proposals have to reach 50% of the obtainable points in both financial and professional aspects so that they could be supported. The applications with the highest scores are chosen to be supported.

Following the termination of the evaluation, on the basis of the so-evolved sequence the EC – taking into consideration the amount of the relevant Integration Fund allocation – makes its proposal on the selected projects to be subsidized. The Head of Unit of the Department of Support Coordination submits the proposal to the Responsible Person for approval. In case of the rejection of the proposal the EC has to make another proposal.

Following the approval of the proposal on the selected projects to be subsidized the Management Team informs each applicant on the result of the selection process in writing. If the Evaluation Committee reduced the amount of the grant applied, the grant recipient is requested to make a declaration that he/she accepts the decision of the Evaluation Committee (approved by the Responsible Person) and undertakes to implement the project without the costs and corresponding activities which were found unsupportable by the Evaluation Committee. Parallel to the informing of the applicants the Management Team makes the award decision – including the name of applicants, the titles of projects, the scores and the amount of allowance granted – available on the homepage of the Ministry of Justice and Law Enforcement.

According to the above-mentioned Ministerial Decree on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 Solidarity and the Management Migration Flows programs, applicants can only file a complaint to the Responsible Person against the reduction of grants if this was due to a violation of law or a violation of the guideline of the call for proposals. The complaint shall be filed within 5 working days from the information of the applicants on the result of the selection process. The complaint is examined on the merits by the Responsible Authority within 15 days. Project implementation is defined in details in the grant agreements and followed up by the project supervisors, directly.

## **1.2. Time schedule for the selection procedure**

Publishing of call for proposal for grant applications:	4 <sup>th</sup> of September 2009
Workshop	16 <sup>th</sup> of September 2009
Deadline for submission of grant applications:	9 <sup>th</sup> of October 2009
Opening of Envelopes (public):	12 <sup>th</sup> of October 2009
Evaluation of grant applications (non-public):	Preliminary Assessment Phase: from 12 <sup>th</sup> October 2009 to 22 <sup>nd</sup> of October 2009
	Evaluation of the merits of the proposals by the Evaluation Committee: from 26 of October 2009 to 13 <sup>th</sup> of November 2009

Announcement of the award decision:	From 16 <sup>th</sup> of November 2009 to 20 <sup>th</sup> of November 2009
Conclusion of contracts:	From 23 <sup>rd</sup> of November 2009 to 31 <sup>st</sup> of December 2009
Implementation of projects:	1 <sup>st</sup> January 2010 – 31 <sup>st</sup> December 2010

The above-mentioned time schedule includes only the planned dates of the selection procedure. It takes into account the planned time schedule for the European Refugee Fund call for proposals as there might be overlaps among the possible applicants. It also adjusts to the fact that applicants might be on summer holiday from the beginning of June until the end of August.

If the total allocation can not be granted to the applicants in the above-mentioned and planned procedure there might be a repeated call for proposals in January 2010. During the repeated call for proposal the Responsible Authority will endeavour to provide the same terms for the submission of the proposals and the evaluation process.

## **2. CHANGES IN THE MANAGEMENT AND CONTROL SYSTEMS**

The following changes occurred in the management and control system, in consequence of which the description of the Management and Control System is under modification and will be submitted to the Commission at the beginning of May 2009:

- The opening of proposals is made by the Management Team instead of the Evaluation Committee. The President of the Evaluation Committee always attends the opening of the proposals.
- The preliminary assessment phase is complemented by a professional assessment verifying the professional eligibility criteria.
- Proposals have to reach 50% not 60% of the obtainable points in both financial and professional aspects in order to be considered for selection. This was a typing mistake in the document including the Management and Control System.
- After the EC has made its proposal on the projects to be selected, it is the Head of Unit of the Department of Support Coordination (and not the President of the EC) who submits the proposal to the Responsible Person for approval.

## **3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN**

Taking into account that Hungary has little experience in the implementation of the Integration Fund, the quantified results and indicators are indicative under the following chapters and are mainly based on experiences gained throughout the implementation of the Annual Programmes of 2007 and 2008 of the Integration Fund.

### **3.1. Actions implementing Priority 1**

The purpose of the actions implanting Priority 1 are: introducing concrete and new measures of integration of third-country nationals, increasing the civic, cultural and political

participation of third-country nationals in the society, in order to promote their active citizenship and recognition of fundamental values, and strengthening the ability of the host society to adjust to increasing diversity by targeting integration actions at the host population.

### **Action 3.1.1.: Improving the education of migrant children and young adults**

#### a) Purpose and scope of the action

According to the fifth Common Basic Principle efforts in education are critical to preparing immigrants, and particularly their descendants, to be more successful and more active participants in the society. This action corresponds with Article 4. (2) e) of the Basic Act.

The action falls under the specific priority No. 2. of the Commission Decision of 21/VIII/2007 Implementing Council Decision 2007/435/EC as regards the adoption of strategic guidelines for 2007 to 2013 (hereinafter referred to as: Strategic guidelines) as this latter states that actions whose main objective is to address the specific needs of particular groups, such as youth and children can be considered as specific priority.

Taking into account the position of the Ministry of Culture and Education that migrant children and young adults need special complementary assistance for being able to fully integrate into the Hungarian educational system, this priority is of utmost importance in Hungary. The Ministry of Education and Culture considers that the successful integration of migrant children and young adults can be better achieved if the dissemination of general and practical information among migrant children and young adults on the Hungarian education system, learning opportunities and access to education is improved, and the recognition of foreign certificates and diplomas is facilitated. Concerning this latter, for the time being neither a vademecum nor a handbook has been elaborated. In addition to that, according to a current non-representative research carried out by NGOs<sup>2</sup> in five elementary schools, teachers dealing with migrant children consider that projects financed by the EU should merely focus on Hungarian language teaching as this is the most important factor for the successful integration of migrant children.

Supported actions under Action 3.1.1. may include:

1. Preparing a vade mecum on foreign certificates and diplomas for school heads offering guidance for the admission of children to the appropriate education level.
2. Providing comprehensive and general information to migrants about the Hungarian education and training system, with special regard to the principles, rules and practicalities of access to and participation of migrant children in preschool and school education and initial vocational training.
3. Introducing measures to prevent underachievement and early school-leaving of young immigrants.
4. Organising supplementary language training courses, such as language camps for migrant children during the summer holiday.

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<sup>2</sup> Menedék - Association for Migrants and Demos Foundation



- b) Expected grant recipients: Institutions of general and higher education, Ministry of Education and Culture, career counsellors, nurseries and child care workers, social workers, NGOs, international and inter-governmental institutions, municipalities.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 handbook prepared on foreign certificates and diplomas	At least 30 schools reached by the information	Migrant children can be easily integrated into the Hungarian education system
At least 1 brochure providing information about the Hungarian education and training system	At least 300 migrants reached by the information	Migrant parents and migrant children have correct and useful information that enables them to choose the appropriate school and training
At least 1 measure aiming to prevent underachievement and early school leaving	At least 20 migrant children reached by this measure	The introduced measure prevents the underachievement and early school leaving of migrant children
At least 1 project offering supplementary language training courses, such as language camps for migrant children	At least 20 migrant children participating in the language training courses	Supplementary language training in the summer holiday facilitates the schooling of migrant children

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments:

Similar actions may be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

Projects within the framework of New Hungary Development Plan (2007-2013) financed by the European Social Fund cover all disadvantaged groups in general. Therefore, migrant children participating in general education are eligible to participate in all European Social Fund programmes promoting education.

In the course of Priority 3 of the Social Renewal Operative Programme (Access to quality education for all) institutes of the public education, teachers and NGOs can apply for funding to ensure the high quality of the education of migrant students by actions such as:

- training of teachers,
- development of training methods on intercultural education, training of experts, elaborating and introducing programmes for teaching teachers,
- supporting research related to intercultural education, supporting the international information exchange,
- training of teachers teaching Hungarian as a foreign language, introduction of global education to the educational practice,
- Hungarian language training for migrant children during the academic year,
- enhancement of the cooperation between schools, school managements and NGOs to support the integration of migrant students.

To harmonize the management of all the national and European funds concerning integration, the Ministry of Justice and Law Enforcement set up a working group dealing with integration issues in June 2008. All the relevant stakeholders dealing with integration issues have been taking part in the work of this expert team, including international organizations (UNHCR, IOM, Hungarian Helsinki Committee), other ministries (Ministry of Education and Culture, Ministry of Social Affairs, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Municipalities), the Office of Immigration and Nationality and the NGO's (Menedék – Hungarian Association for Migrants, Demos Foundation). The Responsible Authority held a meeting in November 2008 of the working group to avoid the overlaps between the actions financed by Integration Fund and the Social Renewal Operative Programme. After the meeting during the elaboration of the present programme, the experts of the Responsible Authority consulted in written procedure with the department of the Ministry of Education and Culture, the responsible body for the elaboration and management of the abovementioned Priority 3 of the Social Renewal Operative Programme as well. During the consultation process the activities funded by the two Funds were separated to avoid overlaps between the two Funds and to ensure the complementary feature of the Integration Fund.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	50 000,25	75%
<b>Public Allocation</b>	B	16 667,75	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	66 667,00	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year  
**End day of actions:** 31st of December n+1 year

### **Action 3.1.2.: Creating language training facilities for adults and further improving the accessibility of language training**

a) Purpose and scope of the action

According to the fourth Common Basic Principle basic knowledge of the host society's language is indispensable to integration, therefore enabling immigrants to acquire this basic knowledge is essential to successful integration. As finding employment is a crucial question

in the integration of migrants, language training should aim at reaching a level that enables effective work and fruitful interaction with Hungarians as soon as possible, while the introduction of measures providing a greater flexibility of language learning should ensure that migrants can work and participate in language training at the same time.

This action corresponds with Article 4. (2) f) of the Basic Act.

The action falls under the specific priority No. 3. of the Strategic guidelines. This states that actions developing innovative activities, such as enabling third-country nationals to work and study at the same time, e.g. with the help of part-time courses, fast-track modules, distance or e-learning systems can be considered as a specific priority. Therefore the aim of this action is to provide language training which adjusts to the specific needs of third-country nationals, for example their already existing language knowledge, work-time, place of residence, family or marginalized situation. Emphasis should be put on the flexibility of the language training courses.

Supported actions under Action 3.1.2. may include:

1. Introducing Hungarian language courses for third-country nationals at several levels taking into account their different educational background and previous knowledge of Hungarian language.
  2. Increasing the flexibility of language training programmes through part-time and evening courses, fast track modules, distance and E-learning systems.
  3. Special attention should be given to the language training of migrant women as this group tends to become marginalised.
- b) Expected grant recipients: Language schools, NGOs, municipalities, Office of Immigration and Nationality
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 language courses At least 100 hours of language training per course	At least 30 migrants participating in the language courses	Better command of the Hungarian language among migrants
At least 2 language courses using flexible teaching methods	At least 20 migrants participating in flexible language training programs	Better access to language courses by migrants
At least 2 language courses aiming to involve migrant women	At least 20 migrant women participating in the language courses	Prevent the marginalisation of migrant women

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion

materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	75 000,25	75%
<b>Public Allocation</b>	B	25 000,08	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	100 000,33	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year  
**End day of actions:** 31st of December n+1 year

### **Action 3.1.3. Promoting the migrants’ possibility to participate in the social and political life of the host society**

a) The objectives of the priority and examples of key actions

According to the ninth Common Basic Principle the participation of immigrants in the democratic process supports their integration. According to the Constitution of Hungary third-country nationals have the right to establish and to join organizations while their political participation is limited to voting in local ballots for the election of representatives and mayors, and to participating in local referenda or popular initiatives. Therefore the legal framework of social and political participation exists. However, taking into account the results of a current research<sup>3</sup>, the representation of migrants in civil organizations seems to be very low. Therefore they should be encouraged and empowered to make use of the available possibilities by the provision of information and legal counselling on the procedures for the establishment and operation of civil organizations.

According to the Hungarian Act on Citizenship, those who apply for Hungarian citizenship have to pass a citizenship exam in Hungarian language. According to the recent experiences third-country national face linguistic difficulties when they apply for the citizenship. The implementation of the Annual Programme 2008 shows that there is a willingness from the part of the applicants to provide Hungarian language training courses as an essential component of the preparation for the citizenship exam. Therefore this action aims at

<sup>3</sup> According to the research of the Menedék – Hungarian Association for Migrants, only 10 % of the migrant population in Hungary participate in civil organizations

facilitating the passing of the citizenship exam by providing preparatory programmes and by improving language skills of the participants of these programmes with the help of providing language training courses in a complementary way.

Supported actions under Action 3.1.3. may include:

1. Providing free legal counselling on the establishment and operation of civil organizations.
  2. Enhancing the representation of third-country national in civil organizations and empowering them to establish new organizations.
  3. Providing national preparatory naturalisation programmes that inform migrants about the possibility of acquiring Hungarian citizenship and prepare them to the citizenship exam.
  4. Providing training activities enabling migrants to acquire or improve their knowledge, skills, competences in view of their better integration in the labour market.
  5. Providing special training activities with special curriculum and time schedule preparing migrants to finish the elementary school.
  6. Preparing information tools such as orientation booklets about the rights of migrant workers and the legal forms of employment
- b) Expected grant recipients: Institutions of higher education and education centres, NGOs, international and inter-governmental institutions, migrant's associations, municipalities.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 programme aiming at the empowerment of migrants	At least 20 migrants participating in this programme	Migrants are empowered to participate in the social life
At least 1 national preparatory naturalisation program that informs migrants about the possibility of acquiring Hungarian citizenship courses and prepares them to the citizenship exam	At least 20 migrants participating in the preparation course	Migrants are informed about the possibility and conditions to acquire Hungarian citizenship and have the necessary help if they decide to do so
At least one training activity enabling migrants to acquire or improve knowledge, skills, competences in view of their better integration in the labour market.	At least 15 migrants participating in the training activity	The social integration of migrants is improved through their increasing labour market participation
At least one special training activity preparing migrants to finish the elementary school.	At least 15 migrants participating in the training activity	The social integration of migrants is improved through their increasing labour market participation
At least one information tool about the rights of migrant workers and the legal forms of employment	At least 100 migrants reached by the information	Migrants have correct and useful information that enables them to choose the appropriate form of employment

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "*project co-financed by the European Fund for the integration of third-country nationals*". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

The integration of migrants can be considered as one of the policies aiming to prevent the marginalisation of specific groups of the Hungarian society. Projects within the framework of New Hungary Development Plan (2007-2013) and its Social Renewal Operative Programme for 2009 financed by the European Social Fund cover all disadvantaged groups in general. Therefore, migrants – if they fulfil the requirements – are eligible to participate in all European Social Fund programmes promoting employment. The programmes that can be relevant in connection with the employment of migrants are: the promotion of alternate labour market programmes, experimental employment programs and the promotion of the employment of disabled and marginalised people. Special programmes for the migrant target group do not exist in the field of employment in the Social Renewal Operative Programme therefore the overlaps between the two Funds are excluded, and the complementarity of the actions financed from the Integration Fund is ensured.

To harmonize the management of all the national and European funds concerning integration, the Ministry of Justice and Law Enforcement set up a working group dealing with integration issues in June 2008. All the relevant stakeholders dealing with integration issues have been taking part in the work of this expert team, including international organizations (UNHCR, IOM, Hungarian Helsinki Committee), other ministries (Ministry of Education and Culture, Ministry of Social Affairs, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Municipalities), the Office of Immigration and Nationality and the NGO's (Menedék – Hungarian Association for Migrants, Demos Foundation). The Responsible Authority held a meeting in November 2008 of the working group to avoid the overlaps between the actions financed by Integration Fund and the Social Renewal Operative Programme. After the meeting during the elaboration of the present programme the experts of the Responsible Authority consulted in written procedure as well with the Ministry of Social Affairs and Labour.

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	75 000,25	75%
<b>Public Allocation</b>	B	25 000,08	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	100 000,33	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year

**End day of actions:** 31st of December n+1 year

### **Action 3.1.4.: Taking measures enabling intercultural dialogue**

a) Purpose and scope of the action

According to the seventh of the Common Basic Principles frequent interaction between immigrants and Member States citizens is a fundamental mechanism for integration, and shared forums and intercultural dialogue enhance the interactions between immigrants and Member State citizens. This action corresponds with Article 4. (2) a) of the Basic Act.

The action falls under the specific horizontal priority No. 4. of the Strategic guidelines. This states that actions aiming at encouraging mutual interaction and exchange, such as developing intercultural dialogue, in an effort in particular, to resolve any potential conflict caused by differences in cultural or religious practices, and thus to ensure the better integration of third-country nationals in the societies, values and ways of life of Member States can be considered as specific priority.

The aim of this action is to provide platforms, forums, workshops which enable migrants and the members of the host society to interact with each other and acknowledge the culture, history and individual background of each other, and therefore achieve a better mutual understanding and enhanced solidarity. This would lead to the appreciation of diversity from the part of the host society and a sense of belonging from the part of the migrants, which all together could prevent the already existing tensions and stereotypes from further intensifying.

Supported actions under Action 3.1.4. may include:

1. Promoting of the setting up and functioning of a common place, such as a cultural centre in which immigrants interact regularly with the host society.
  2. Supporting cultural and social activities including migrants as well as members of the host society.
- b) Expected grant recipients: Institutions of the general and higher education, NGOs, municipalities, cultural institutions, social partners, international or inter-governmental organisations.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least one common place whose functioning is promoted	At least 100 persons reached by the activities provided by the cultural centre	Migrants and Hungarians have the possibility to interact with each other
At least 2 common cultural or	At least 300 persons	Migrants and Hungarians have the

social activity for migrants and members of the host society	participating in the activities	possibility to participate in common cultural and social activities and better interact with each other
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e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	70 000,25	75%
<b>Public Allocation</b>	B	23 333,42	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	93 333,67	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year  
**End day of actions:** 31<sup>st</sup> of December n+1 year

### **Action 3.1.5.: Rendering admission procedures more effective and accessible to third-country nationals**

a) Purpose and scope of the action

According to the fourth of the Common Basic Principles basic knowledge of the host society's institutions is indispensable to integration and enabling immigrants to acquire this basic knowledge is essential to successful integration. Knowledge about the institutions implementing the rules of entry and stay as well as about the rules themselves are paramount to successful integration. The purpose of this action is to design and implement admission procedures by anticipating the needs of third-country nationals. This action corresponds with Article 4. (2) a) of the Basic Act.



Supported actions under Action 3.1.5. may include:

1. Developing internet websites or other means of communication methods including adequate and up-to-date information about the possibilities of legal migration, admission procedures and developing communication technologies for being able to answer immediately to the questions of third-country nationals in order to render the implementation of admission procedures more effective.
  2. Developing multi-lingual tools (such as handbooks, hotlines, websites) providing information to third-country nationals about Hungary and about the most important aspects of everyday life as soon as possible after the successful application for an entry visa or after the entry into the country by anticipating the needs of third-country nationals in order to promote their better integration into the Hungarian society
  3. Preparing a study on the possible ways of rendering admission procedures more effective and accessible to third-country nationals.
- b) Expected grant recipients: Office of Immigration and Nationality, experts, NGOs, international and inter-governmental institutions.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output	Outcome	Impact
At least 1 website including adequate information about admission procedures	At least 1000 migrants using the website	More effective admission procedures
At least 1 kind of information tool (such as a handbook, hotline, website) providing basic information about everyday life in Hungary for third-country nationals	At least 1000 third-country nationals reached by the information about everyday life in Hungary	Migrants have useful information about everyday life in Hungary at the beginning of their stay
Research on the possible ways of rendering admission procedures more effective and accessible to third-country nationals	A study on the on the possible ways of rendering admission procedures more effective and accessible to third-country nationals	Legislators and decision makers have a useful tool that helps them rendering the admission procedures more effective

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments, if appropriate: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	74 999,25	75%
<b>Public Allocation</b>	B	24 999,75	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	99 999,00	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year

**End day of actions:** 31st of December n+1 year

### **Action 3.1.6.: Organizing information campaigns for the host society to tackle xenophobia, to inform all segments of the host society about the need of immigration and migrant integration**

a) Purpose and scope of the action

According to the first of the Common Basic Principles integration is a dynamic, two-way process of mutual accommodation by all migrants and residents of Member States. This fact underlines that the host society shall also be prepared to the arrival and presence of migrants to facilitate their integration or even to make it possible. Hungary should prepare itself to the increase in the number of non-ethnic Hungarian migrants and the intercultural competence of the Hungarian society should be improved. This action corresponds with Article 4. (2) j) of the Basic Act.

The action falls under the specific horizontal priority No. 5. of the Strategic guidelines. This states that actions aiming at addressing effective ways of raising awareness can be considered as specific priority.

Recent non-representative national<sup>4</sup> and European research<sup>5</sup> shows that Hungary is ranked among the Member States with highest occurrence of xenophobia. This mostly results from the fact that the host population is often not aware of the real number of immigrants living in Hungary, their legal status, their familial, employment and financial situation, and their contribution to the Hungarian economy and culture. Therefore this specific action aims at raising the awareness of the Hungarian population and creating a more open Hungarian society.

Supported actions under Action 3.1.6. may include:

<sup>4</sup> Táarki Institute 2007

<sup>5</sup> European Social Survey: The uses of European public opinion surveys for integration policymaking Insights from the European Union’s opinion polls, GALLUP EUROPE

1. Promoting information campaigns with the help of the media for the host society about the number of migrants living in Hungary, about the need for immigration and migrant integration.
  2. Co-operating with the media in order to sensitize it to migrants and migration, promoting voluntary codes of practice for journalists.
- b) Expected grant recipients: NGOs, international and inter-governmental institutions, government and public bodies, cultural institutions, the media, municipalities
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 information campaign	At least 100 000 Hungarians reached by the information campaign	Hungarians become better informed about migration and more welcoming for migrants
Development of at least one cooperation platform with journalists	At least 40 journalists cooperating with the program providers	The media provides correct and unbiased information about migration/migrants in Hungary

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *"project co-financed by the European Fund for the integration of third-country nationals"*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

- g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	110 000,25	75%
<b>Public Allocation</b>	B	36 666,75	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	146 667,00	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year  
**End day of actions:** 31st of December n+1 year

### **Action 3.1.7.: Establishing civic orientation and cultural orientation programmes for migrants**

a) Purpose and scope of the action

According to the fourth Common Basic Principle basic knowledge of the host society's history and institutions is indispensable to integration; therefore enabling immigrants to acquire this basic knowledge is essential to successful integration.

The aim of this action is to provide adequate, reliable and up-to-date information for migrants on the Hungarian culture, economy, history, religion and policy-making process with the help of civic orientation and cultural orientation programmes. It is also essential to empower migrants with the ability to succeed in the everyday life with the help of practical information. The civic orientation and cultural orientation programmes should also focus on the values of the European Union as it is emphasized in the Vichy Declaration.

Supported actions under Action 3.1.7. may include:

1. Creating introduction programmes and activities.
- b) Expected grant recipients: Office of Immigration and Nationality, NGOs, international and inter-governmental institutions, municipalities, local authorities, public bodies active in the field of integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Indicators:

Output indicators	Outcome indicators	Impact
At least 2 civic orientation and cultural orientation courses per year	At least 50 migrants participating in the courses per year	Better knowledge about public and private institutions, customs and everyday life in Hungary among migrants

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	50 000,25	75%
<b>Public Allocation</b>	B	16 666,75	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	66 667,00	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year

**End day of actions:** 31<sup>st</sup> of December n+1 year

### **Action 3.1.8.: Promoting research about the integration of third-country nationals in Hungary, the anticipated labour demand of Hungary and the migration and integration policy of Hungary**

a) Purpose and scope of the action

There is a need to create a comprehensive migration and integration policy for Hungary that takes into account the labour market, the demographic and other possible needs of the country, and defines the number and composition of the migrants needed.

Therefore this priority aims at promoting research about the situation of migrants in Hungary and on the elaboration of strategy papers that would help policy makers in the elaboration of the comprehensive Hungarian migration and integration policy. This action corresponds with Article 4. (3) b) and Article (3) d) of the Basic Act.

Supported actions under Action 3.1.8. may include:

1. Promoting research about the difficulties encountered by migrants in Hungary and about the possible solutions.
2. Promoting research on the anticipated labour demand of the Hungarian labour market in the foreseeable future with special emphasis on the changes in the country’s demographic and migration situation.
3. Promoting research on the experiences of the integration of third-country nationals residing in the country as employees, private entrepreneurs or partners of a business partnership, or as family members from employment, social and cultural aspects.
4. Elaborating strategy papers about the possibilities of managing migration into Hungary and about the possible ways of ensuring migrants’ integration into the Hungarian society.

b) Expected grant recipients: Ministry of Social Affairs and Labour, Public Employment Service, Office of Immigration and Nationality, NGOs, international and inter-

governmental institutions, municipalities, local authorities, public bodies active in the field of integration.

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 research activity conducted with the support of the Fund At least 30 migrants providing information in the course of the research	At least 1 research paper containing reliable and up-to-date information about the difficulties encountered by migrants in Hungary and about the possible solutions	Up-to dated and useful information available about the difficulties encountered by migrants in Hungary and about the possible solutions that can be used for the preparation of the comprehensive migration and integration policy of Hungary
At least 1 research activity conducted with the support of the Fund	At least 1 research paper providing reliable evaluation of the country's long-term labour demand	Up-to dated and useful information available about the country's labour demand which can be used for the preparation of the comprehensive migration and integration policy of Hungary
At least 1 research activity conducted with the support of the Fund At least 30 migrants providing information in the course of the research	Reliable description about the labour, social and cultural integration of third-country nationals residing in the country	Up-to dated and useful information available about the labour, social and cultural integration of third-country nationals residing in the country which can be used for the preparation of the comprehensive migration and integration policy of Hungary
At least 1 research about the possibilities of migration management and integration	At least 1 strategy paper exploring the possibilities of managing migration into Hungary and about the possible ways of ensuring migrants' integration into the Hungarian society	Quality strategy paper that can be used in the course of preparing a comprehensive migration and integration policy of Hungary

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *"project co-financed by the European Fund for the integration of third-country nationals"*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	100 000,25	75%
<b>Public Allocation</b>	B	33 333,42	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	133 333,67	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year

**End day of actions:** 31<sup>st</sup> of December n+1 year

### Action 3.1.9.: Supporting other integration services

a) Purpose and scope of the action

Private initiatives and international organizations provide several services in Hungary that are available for third-country nationals and that can be considered as measures promoting integration, such as legal consultation, legal counselling, social counselling, interpretation and translation. The objective of this priority is to strengthen their capacities to provide integration services for migrants and enable migrants to meet the challenges of everyday life. This action corresponds with Article 4. (3) a) of the Basic Act.

Supported actions under Action 3.1.9. may include:

1. Providing interpretation and translation for third-country nationals.
2. Providing social counselling for third-country nationals.
3. Providing counselling aiming at the familiarization of third country nationals especially third country nationals with special needs with the national labour market, including job-search assistance and entrepreneurship.
4. Providing mentoring services for third-country nationals.

b) Expected grant recipients: non-governmental organizations

c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 free interpretation and translation service available to third-country nationals	At least 25 third-country nationals using the service	Better communication between migrants and integration service providers
At least 1 social counselling service for third-country nationals at least 20 hours a week	At least 50 third-country nationals using the service per year	Migrants are able to enforce their social rights in a more effective way
At least one service providing counselling aiming at the familiarization of migrants with the national labour market	At least 25 third-country nationals using the service	Migrants have better possibilities to find a job
At least 3 mentors providing assistance to third-country nationals	At least 20 third-country nationals assisted by mentors	Migrants have better chances to find opportunities fitting to them.

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	158 635, 47	75%
<b>Public Allocation</b>	B	52 878,49	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	211 513,96	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year  
**End day of actions:** 31<sup>st</sup> of December n+1 year

### **3.2. Actions implementing Priority 2**

#### **Action 3.2.1.: Improving existing statistical systems collecting information about third-country nationals**

a) Purpose and scope of the action

The aim of this action is to improve the already existing statistical systems relating to third-country nationals by the accomplishment of a study on the possible developments of the existing statistical systems, including the examination of the identification of indicators. After the accomplishment of such study, the Hungarian statistical system can be improved in an organized way and coherence among the statistical systems can be assured.

As identification of indicators is more and more in the centre of attention in the European Union integration policy, Hungary also has to be prepared to take part actively in the current trends. When implementing this action, it should be underlined that in Hungary for the time being indicators and other measures evaluating the integration policy do not exist and are not used. Discussions with national experts highlighted that in Hungary indicators can be only



elaborated if the statistical systems are improved, therefore the study concerned should also envisage the possible solutions of identifying indicators too. In addition to that when producing a study, special emphasis should be put on the international context and examples of other countries too. The study should also review the existing data sources and the legal basis of data collection in the field of migration and suggest ways to improve the data collection and to modify its legal basis if it proves necessary.

Emphasis should be put on the development of the already existing statistical systems too, especially on the strengthening of the linkage and coherence among them.

This action corresponds with Article 4. (3) f) and d) of the Basic Act.

Supported actions under Action 3.2.1. may include:

1. Promoting the accomplishment of a study on the possible developments of the existing statistical systems relating to third-country nationals with special emphasis on the international context, examples of other countries and the identification of indicators. This study should review the existing data sources and the legal basis of data collection and should suggest ways to improve the data collection, and make suggestions on the modification of its legal basis if it proves necessary.
  2. Significantly improving the statistical systems relating to third country nationals
- b) Expected grant recipients: Office of Immigration and Nationality, Hungarian Central Statistical Office, Ministry of Education and Culture, Ministry of Social Affairs and Labour, Public Employment Office, NGOs, the Municipal Court of Budapest, research institutes and institutions of higher education, experts active in the field of migration or integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicator	Outcome indicator	Impact
At least 1 research activity aiming at the accomplishment of a study on the possible developments of the existing statistical systems relating to third-country nationals with special emphasis on the international context and examples of other countries conducted with the support of the Fund	1 study on the possible developments of the existing statistical systems relating to third-country nationals with special emphasis on the international context and examples of other countries	Professionally well-founded suggestions about the required legal modifications and development actions to significantly improve the statistical system relating to third-country nationals
At least one activity aiming at improving the statistical system	At least one statistical database is improved	Policy makers can make well-founded decisions with the help of the improved statistical system

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	115 000,25	75%
<b>Public Allocation</b>	B	38 333,42	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	153 333,67	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year

**End day of actions:** 31<sup>st</sup> of December n+1 year

### **3.3. Actions implementing Priority 3**

#### **Action 3.3.1. Promoting the training of employees involved in integration**

a) Purpose and scope of the action

Access for immigrants to institutions as well as to private goods and services on a basis equal to nationals and in a non-discriminatory way is a critical foundation of a better integration. However immigrants can access public institutions and private services by public employees and private service providers. Therefore in order to ensure their access to these institutions and services it is necessary to empower members of the public administration and private service providers to successfully interact with third-country nationals. In this context priority should be given to training staff that might come into direct contact with third-country nationals, such as members of the public administration, police officers, teachers and health service providers. This action corresponds with Article 4. (3) c) of the Basic Act.

Supported actions under Action 3.3.1. may include:

1. Promoting the training of trainers and multipliers of intercultural skills, such as social workers in order to enable them to facilitate the interaction of migrants and members of the public administration as well as public service providers.
2. Providing intercultural and language training for employees who are in occasional or regular contact with third-country nationals, such as members of the public administration, social workers, members of the child care system, police officers, teachers and health service providers.

3. Promoting the regular or occasional meetings of public service providers and other employees who are in regular contact with third-country nationals, such as members of the public administration, social workers, child care workers, police officers, teachers and health service providers to enable them to share their experiences with each other.
  - b) Expected grant recipients: public employees, public and private service providers, police officers, teachers and health service providers, social workers, international and inter-governmental organisations, NGOs.
  - c) This action will be implemented by the responsible authority acting as an awarding body.
  - d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 training programs At least 60 hours of training provided for future trainers	At least 5 trainers trained	Availability of persons who are able to train members of the public administration, public service providers and to facilitate the interaction of migrants and members of the public administration as well as public service providers
At least 1 intercultural competence or language training At least 30 hours per training	At least 30 employees participating in intercultural competence or language training	Employees who are in regular or occasional contact with third-country nationals have the necessary intercultural competence and language skills
At least 2 meetings of experts	At least 30 experts participating in the meetings	Public service providers and other experts who are in regular contact with third-country nationals are able to share their experiences and can learn from each other's faults and successes

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	100 000,25	75%
<b>Public Allocation</b>	B	33 333,42	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	133 333,67	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 year  
**End day of actions:** 31<sup>st</sup> of December n+1 year

### **Action 3.3.2.: Empowering the existing structures to promote the integration of third-country nationals**

a) Purpose and scope of action

According to the sixth of the Common Basic Principles access for immigrants to institutions on a basis equal to national citizens and in a non-discriminatory way is a critical foundation for better integration. In order to implement that principle existing structures should be empowered to make them able to provide the same service to migrants as to Hungarian nationals. This action corresponds with Article 4. (3) a) of the Basic Act.

Supported actions under Action 3.3.2. may include:

1. Strengthening the capacity of public authorities and public service providers to interact with third-country nationals via interpretation and translation, intercultural mediation.
  2. Developing comprehensive information tools such as an information hotline, a handbook and a website for public employees on the legal status of different groups of third-country nationals and on the administrative and other processes that are relevant for third-country nationals in order to enhance the coordination between the relevant authorities.
- b) Expected grant recipients: Public service providers, NGOs, international and inter-governmental organisations, local authorities and municipalities, social workers, immigrant communities, public employees, government stakeholders, the Office of Immigration and Nationality.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
Development of at least 3 methods to strengthen the capacity of public administration and public service providers to interact with third-country nationals	At least 50 interactions between public service providers and authorities and third-country nationals facilitated by the developed means	Strengthened capacity of public authorities and public service providers and authorities to interact with third-country nationals
At least 2 newly developed information tools	At least 2000 persons reached by those tools	Useful information about the rights of third-country nationals, about their legal status and about the administrative and other relevant processes available for public employees and migrants

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	70 000,25	75%
<b>Public Allocation</b>	B	23 333,42	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	93 333,67	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year

**End day of actions:** 31st of December n+1 year

### 3.2. Actions implementing Priority 4

#### Action 3.4.1.: Promoting exchange of information about the financial, institutional and legal background of integration policies

a) Purpose and scope of the action:

Under this action exchange of information will be promoted about the experiences of other Member States to gain an overall picture about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies. Under this action exchange of information about ways to ensure that integration programmes and activities take into account the specific needs of certain groups, such as women, children and youth, elderly persons and persons with disabilities are also welcome. The ways of information exchange and sharing of experience and best practice can be: study visits, staff exchange programmes seminars, workshops, conferences and websites.

This action corresponds with Article 3. (1) d) of the Basic Act.

Supported actions under Action 3.4.1. may include:

1. Information exchange about the measures applied at the different Member States to ensure the mainstreaming of integration policies.
  2. Information exchange about the financial, institutional and legal background of the integration policies.
  3. Information exchange and sharing of experience and best practices about the specific aspects of integration, such as education, housing, employment, healthcare of third-country nationals, and about the ways to raise the awareness of the host society.
  4. Information exchange about the ways of satisfying the needs of vulnerable persons, such as women, children and youth, elderly persons and persons with disabilities to prevent their marginalisation and assure their participation in the integration process.
- b) Expected grant recipients: members of the public administration elaborating and implementing integration measures, local and regional authorities, NGOs, international and inter-governmental organisations providing integration services, experts in the field of integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 event allowing personal information exchange, such as study visits, staff exchange programmes, workshops, seminars, conferences	At least 50 participants at workshops, seminars and conferences At least 3 participants per study visits/staff exchange	Information exchange and sharing of experience and best practices among relevant stakeholders in different Member States about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies

		Possibility of networking among relevant stakeholders in different Member States
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e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	75 000,39	75%
<b>Public Allocation</b>	B	25 000,13	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	100 000,52	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 year  
**End day of actions:** 31st of December n+1 year

## 4. TECHNICAL ASSISTANCE

### 4.1 Purpose of the technical assistance

The amount set aside for technical assistance under the Hungarian Annual Programme 2009 for the Integration Fund will be spent on the preparatory measures, management, monitoring, evaluation, information or control activities of the authorities designated for the Integration Fund:

- The Ministry of Justice and Law Enforcement as *Responsible Authority* and its separate units: the Department of Cooperation in Justice and Home Affairs and Migration as *Professional Consultative Body*, Members of the Department of Support-Coordination and one member of the Department of Budgeting and Finance as *Management Team*
- the Secretariat of the Minister of Justice and Law Enforcement as *Certifying Authority*

- the Government Audit Office as *Audit Authority* and
- the State Secretary for EU Law as *Responsible Person*

The Ministry of Justice and Law Enforcement is also responsible for three other Funds, namely the European Refugee Fund, the European Return Fund and the External Borders Fund. Concerning financing, the activities of the designated authorities/units will be financed proportionally from the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.

The **Management Team** for the four Funds is the same and at present it is made up from the following teams:

- 3 persons are responsible for project management, and while each of them is responsible for one Fund, the work is done in teams. The wage of 1 person is paid from the budget of the Ministry of Justice and Law Enforcement, while the wages of two persons are paid from the technical assistance of the European Refugee Fund the European Return Fund and the Integration fund, proportionately.
- 4 persons are responsible for financial management. Of them the wages of two persons are paid from the budget of the Ministry of Justice and Law Enforcement, while the wages of the other two persons (one of them will be hired in 2009) are paid from the technical assistance of the four Funds. As their work is related to all four Funds, their wages are proportionately paid from the technical assistance of the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.
- At present 2 persons are responsible for the supervision of the projects; among them one person is responsible for financial questions while the other is responsible for professional questions. Their wages were paid from the technical assistance of the European Refugee Fund. As the implementation of the projects under the Integration Fund and the Return Fund will start in 2009, new project supervisors will be hired. Their number will depend on the number of projects and is estimated to 2. The wages of all the 4 supervisors will be paid from the technical assistance of the European Refugee Fund, the Integration Fund and the Return Fund, proportionately.

The persons whose wages are paid from the technical assistance of the Funds were/will be specifically hired to perform the tasks that are in connection with the Funds, and they do not perform other tasks.

For the European Refugee Fund, the European Return Fund and the Integration Fund there are three **Professional Consultative Bodies**, one for each Fund. They are composed of 2 persons per Fund and the head of the Professional Consultative Body, who is the same person for all three Funds. The wages of these seven persons are paid from the budget of the Ministry of Justice and Law Enforcement. One more person will be hired in 2009, his/her wage will be financed by the technical assistance of the European Refugee Fund, the European Return Fund and the Integration Fund, proportionately.

The **Certifying Authority** consists of two persons who are responsible for the tasks related to all four Funds. Their wages are financed from the technical assistance of the four Funds proportionately.

The resources for technical assistance will also be spent on the reinforcement of the administrative capacity for the implementation of the Integration Fund.

The actions financed by technical assistance include:



1. to elaborate the experiences of projects implemented under the Integration Fund;
2. to support the implementation of the tasks of the designated authorities by the maintenance of an IT system for the monitoring and management duties;
3. to cover costs of communication between the Commission and the Responsible Authority and Final Beneficiaries and expenses of the Responsible Authority such as travel and interpretation expenses;
4. to support the operation of the Responsible, the Certifying and the Audit Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund;
5. to ensure trainings for the possible partners in order to help them to make appropriate project proposals and also to implement the projects under the Integration Fund;
6. to involve at least one expert in the evaluation procedure in order to ensure the independent evaluation of grant applications for the Integration Fund;
7. to ensure the visibility of co-financing; in order to ensure visibility as defined in Art. 33 (2) (a) of the Implementing Rules, a communication plan is now under preparation, which will contain all the steps to be taken concerning the information activities for the four Funds, (such as the European Integration Fund, the European Refugee Fund, the European Return Fund and the External Borders Fund) i.e. press conference on the achievements of the Annual Programme, preparation of press materials, with the involvement of an external or internal expert.

#### Financial information

<b>FINANCING OF TECHNICAL ASSISTANCE (all figures in Euro)</b>				
<b>Community contribution</b>	<b>Public Allocation</b>	<b>Total</b>	<b>%EC</b>	<b>Share of total</b>
<b>116 832,86</b>	<b>0</b>	<b>116 832,86</b>	<b>100%</b>	<b>7,23%</b>

Community contribution to technical assistance would be 100% which is 116 832,86 Euros. This amount equals to 7,23% of the total allocation. The amount set aside for technical assistance corresponds with Article 15 (2) a) of the Basic Act as it does not exceed 7 % of the total annual amount of co-financing allocated to that Member State, plus EUR 30 000.

During the implementation of actions financed from technical assistance the rules of public procurement according to the Act on Public Procurement No. CXXIX/2003 will be respected.

The table on the next page shows the indicative breakdown of the foreseen costs funded from the amount available for technical assistance of the Integration Fund.

The breakdown of the foreseen costs of technical assistance is made in accordance with Chapter V of the Annex XI: Rules on the eligibility of expenditure — Integration Fund. The numbers in the brackets after each financial activity indicate the equivalent actions among the actions enlisted above that will be financed from the technical assistance.

Breakdown of the foreseen costs of technical assistance		IF 2009	
	<b>Allocation</b>	<b>116 832,86</b>	<i>All figures are in Euros</i>
	<b>Expenditure planned</b>	<b>116 832,86</b>	
	Residual	0,00	
Activity		IF 2008	Public allocation
<b>Responsible Authority total</b>		<b>95 176,82</b>	<b>2 000,00</b>
<b>A</b>	<b>Preparation, selection, appraisal, management and monitoring of actions (3,4,6)</b>	21 216,48	2 000,00
<b>B</b>	<b>Audits and on-spot-checks of actions or projects (4)</b>	411,98	
<b>C</b>	<b>Evaluations of actions or projects</b>	0,00	
<b>D</b>	<b>Information, dissemination and transparency in relation to actions (1,7)</b>	3 644,87	
<b>E</b>	<b>Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds (2)</b>	3 146,07	
<b>F</b>	<b>Meetings of monitoring committees and sub-committees relating to the implementation of actions (4,5)</b>	3 198,50	
<b>G</b>	<b>Salaries, including social security contributions (4)</b>	63 558,92	
<b>Certifying Authority total</b>		<b>8 547,43</b>	
<b>A</b>	<b>Preparation, selection, appraisal, management and monitoring of actions (4)</b>	83,90	
<b>B</b>	<b>Audits and on-spot-checks of actions or projects (4)</b>	78,65	
<b>C</b>	<b>Evaluations of actions or projects</b>	0,00	
<b>D</b>	<b>Information, dissemination and transparency in relation to actions</b>	0,00	
<b>E</b>	<b>Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds</b>	0,00	
<b>F</b>	<b>Meetings of monitoring committees and sub-committees relating to the implementation of actions (4)</b>	383,82	
<b>G</b>	<b>Salaries, including social security contributions (4)</b>	8 001,06	
<b>Audit Authority total</b>		<b>13 108,61</b>	
<b>A</b>	<b>Preparation, selection, appraisal, management and monitoring of actions (4)</b>	7 865,17	
<b>B</b>	<b>Audits and on-spot-checks of actions or projects (4)</b>	2 621,72	
<b>C</b>	<b>Evaluations of actions or projects</b>	0,00	
<b>D</b>	<b>Information, dissemination and transparency in relation to actions</b>	0,00	
<b>E</b>	<b>Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds</b>	0,00	
<b>F</b>	<b>Meetings of monitoring committees and sub-committees relating to the implementation of actions (4)</b>	2 621,72	
<b>G</b>	<b>Salaries, including social security contributions</b>	0,00	

Indicative time schedule for actions of technical assistance:

**Start day of actions:** 1<sup>st</sup> of January 2009

**End day of actions:** 30<sup>th</sup> of June 2011

## **4.2 Expected quantified results**

In order to support the operation of designated authorities throughout the implementation of the Hungarian Annual Programme for 2009 of the Integration Fund the following expenses will be financed from the technical assistance:

- 1) expenses of at least one publication per year about the experiences of the Integration Fund by presenting the implementation of projects (D);
- 2) expenses of the maintenance of an IT system for the monitoring and management duties (E);
- 3) expenses to cover costs of communication between the Commission and the Responsible Authority and Final Beneficiaries such as travel or interpretation expenses (A);
- 4) In order to support the operation of the Responsible, the Certifying and the Audit Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund:
  - a) wages of 4 project supervisors (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund) (G),
  - b) wages of 2 experts of the Financial Management (financed proportionately from the four Funds) (G),
  - c) wages of 2 project managers (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund) (G),
  - d) wages of one expert of the Professional Consultative Body (financed proportionately from the Integration Fund, the European Refugee Fund and the Return Fund) (G),
  - e) wages of 2 experts of Certifying Authority (financed proportionately from the four Funds) (G),
  - f) expenses of organization of at least 2 trainings in order to acquire information and knowledge that is needed to provide the tasks of the Audit and Certifying Authorities concerning the Integration Fund (F),
  - g) costs, such as travel and accommodation costs of the project supervisors while preparing on-spot checks of the implementation of the projects funded from the Integration Fund (B);
- 5) expenses of organization of at least 3 workshops for partners on preparing project proposals and project implementation (F),
- 6) fees of at least 1 external expert involved in the evaluation procedure of project proposals for the Integration Fund (A),

- 7) expenses of using the uniform logo for the Responsible Authority in order to ensure visibility of co-financing in the implementation of the Integration Fund (D)
- 8) expenses of the organization of at least 1 press conference on the achievements of the Annual Programme, and other relevant elements of a communication plan (D)

The capital letters after the expected results indicate the appropriate row of the table above on the breakdown of foreseen costs of technical assistance.

Indicators of technical assistance:

Actions	Output indicators	Outcome indicators	Impact
1.	At least one publication will be published and will present the implementation of projects financed with the help of the Fund	The publication ensures the visibility of the Integration Fund	Information about the implementation of the projects financed with the help of the Fund will be available for all experts
2.	The IT system for the monitoring and management duties of the Responsible Authority will be maintained adequately	The monitoring system ensures that the right information will be available in one integrated system	The Responsible Authority will be able to effectively fulfill its duties
3.	Communication between the Commission and the Responsible Authority and the Final Beneficiaries (4 TNT postal items + 20*12 postal items)		Better communication between the Commission and the Responsible Authority and the Final Beneficiaries
4. a)	Four project supervisors will be financed proportionately from the Integration Fund	The four project supervisors will work 8 hours a day, 40 hours a week with the projects implementing the Integration Fund, the European Refugee Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund
4. b)	Two experts of the Financial Management will be financed proportionately from the Integration Fund	The two experts will work 8 hours a day, 40 hours a week with the projects implementing the four Funds	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund
4. c)	Two project managers will be financed proportionately from the Integration Fund	The two project managers will work 8 hours a day, 40 hours a week with the projects implementing the Integration Fund, the European Refugee Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund
4. d)	One expert of the Professional Consultative Body will be financed proportionately from the Integration Fund	The expert will work 8 hours a day, 40 hours a week and enhance the work of the Professional Consultative Body of the European Refugee Fund, the Integration Fund and the Return Fund	Support the operation of the Responsible Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund and planning the Annual Programme 2010

4. e)	Two experts of the Certifying Authority will be financed proportionately from the Integration Fund	The two experts will work 8 hours a day, 40 hours a week with the projects implementing the four Funds	Support the operation of the Certifying Authority when implementing the Hungarian Annual Programme 2009 of the Integration Fund
4. f)	At least 2 trainings will be organized for members of the Responsible, Audit and Certifying Authorities	At least 2 experts of each authority will participate at the training	Members of the Responsible, Audit and Certifying Authorities will have the information and knowledge that is needed to provide the tasks of the designated authorities concerning the Integration Fund
4. g)	At least one on-spot check per project of the implementation of the projects funded from the Integration Fund will be undertaken		The implementation of the projects financed from the Integration Fund will be supervised appropriately
5.	At least 3 workshops will be prepared for Final Beneficiaries on preparing project proposals and project implementation	At least 4 hours of training per workshop will be provided for Final Beneficiaries	Possible grant applicants will have adequate information about preparing project proposals
6.	At least 1 external expert will be involved in the evaluation procedure of project proposals for the Integration Fund .	Support the operation of the Responsible Authority in the time of evaluation of proposals.	Participation of an external expert in the evaluation of the project proposals will ensure the transparency of the evaluation
7.	The uniform logo designed for the Responsible Authority will be used to ensure visibility	A uniform logo will represent the Responsible Authority in all projects financed with the help of the Integration Fund	Visibility of co-financing will be ensured in the implementation of all projects financed with the help of the Integration Fund
8	Organisation of at least one press conference.	The press conference ensures the visibility of the Integration Fund	The press conference will ensure the visibility and the dissemination of the achievements of the projects

### **4.3 Visibility of EC funding**

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. Ways to ensure visibility include:

- Placing the EU logo and the logo of the Responsible Authority (hereinafter RA) on all materials produced by the RA for implementing the national programme (calls for project proposals, guidelines, application forms, letters to applicants, etc.),
- Informing all project beneficiaries of co-financing from the Integration Fund,
- Placing EU the logo and the RA logo on all equipment purchased for the project,

- Placing the EU logo and indication of IF co-financing on all relevant publicity materials, leaflets, letterhead, PR work, etc,
- Placing the relevant EU acquis, the call for proposals, the Annual and Multi-Annual Programmes, the list of the projects supported by the Integration Fund and a presentation of the implemented projects on the website of the Responsible Authority
- Popularisation of the Programme by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. Another measure for the promotion of the Fund can be TV and Radio spots (short commercials),
- Placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.),
- Informing the audience of co-financing from the Integration Fund when projects are mentioned at seminars or conferences.
- Informing the press on the achievements of the projects co-financed by the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*.

Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

## 5. DRAFT FINANCING PLAN

### Annual Programme - Draft Financial Plan

Table 1 - Overview table

Hungary Annual programme of the European Integration Fund 2009 Fund: European Fund for the Integration of third-country nationals								
<i>(all figures in euro)</i>	Ref. priority	Ref. specific priority (1)	Community Contribution (a)	Public Allocation (b)	Private Allocation (c)	TOTAL (d= a+b+c)	% EC (e=a/d)	Share of total (f=d/total d)
Action 1: [3.1.1.]	1	2	50000,25	16666,75		66667,00	75%	4,13%
Action 2: [3.1.2.]	1	3	75000,25	25000,08		100000,33	75%	6,19%
Action 3: [3.1.3.]	1		75000,25	25000,08		100000,33	75%	6,19%
Action 4: [3.1.4.]	1	4	70000,25	23333,42		93333,67	75%	5,78%
Action 5: [3.1.5.]	1		74998,25	24999,42		99997,67	75%	6,19%
Action 6: [3.1.6.]	1	5	110000,25	36666,75		146667,00	75%	9,08%
Action 7: [3.1.7.]	1		50000,25	16666,75		66667,00	75%	4,13%
Action 8: [3.1.8.]	1		100000,25	33333,42		133333,67	75%	8,26%
Action 9: [3.1.9.]	1		158635,47	52878,49		211513,96	75%	13,10%
Action 10: [3.2.1.]	2		115000,25	38333,42		153333,67	75%	9,49%
Action 11: [3.3.1.]	3		100000,25	33333,42		133333,67	75%	8,26%
Action 12: [3.3.2.]	3		70000,25	23333,42		93333,67	75%	5,78%
Action 13: [3.4.1.]	4		75000,39	25000,13		100000,52	75%	6,19%
Technical assistance			116832,86	0,00		116832,86		7,23%
Other operations (2)						0,00		
<b>TOTAL</b>			<b>1240469,47</b>	<b>374545,54</b>	<b>0,00</b>	<b>1615015,01</b>	<b>75%</b>	<b>100,00%</b>

Dr. Lévainé Dr. Fazekas Judit  
State Secretary for EU Law  
[signature of the responsible person]